



CALIFORNIA STATE UNIVERSITY, CHICO
SCHOOL OF EDUCATION
SOE SUPERVISION CHECKLIST

	DATE:	
UNIVERSITY SUPERVISOR		
DISTRICT-EMPLOYED SUPERVISOR		
CREDENTIAL CANDIDATE		
___ MULTIPLE SUBJECT ___ SINGLE SUBJECT ___ BILINGUAL AUTHORIZATION		
___ CONCURRENT ___ EDUCATION SPECIALIST ___ CLASS		
___ CLINICAL PRACTICE I (SEMESTER ONE OR CONTINUING CANDIDATES)		
___ CLINICAL PRACTICE II (OR FINAL SEMESTER)		

SUMMARY OF DOCUMENTATION AND TASKS:

***NOTE:** Be advised that pathways and candidate's individual credential program plans have nuances, such as if the candidate is not following a traditional two-semester plan because they are interning, extending their program plan, adding a second credential, etc. Please check with your Program Coordinator for these adjustments and modify accordingly.

CLINICAL PRACTICE I (SEMESTER ONE OR CONTINUING CANDIDATES)

- ☐ MID-SEMESTER EVALUATION - CORE COMPETENCY, TPE & SOE DISPOSITIONS
- ☐ FINAL EVALUATION - CORE COMPETENCY, TPE & SOE DISPOSITIONS
- ☐ 6 OBSERVATION CYCLES
 - ☐ ***EDUCATION SPECIALIST ADD-ON CANDIDATES:** 4 OBSERVATION CYCLES + 2 ADD-ON OBSERVATIONS
- ☐ CLINICAL PRACTICE TASK CHECKLIST - **EXCEPT ED SPECIALIST INTERNS**
- ☐ TEACHING SELF-EVALUATION
- ☐ CONFIRMATION OF CLINICAL PRACTICE HOURS SUBMISSION - **EXCEPT INTERNS**
- ☐ INTERN REQUIREMENT CHECKLIST & ACTIVITY LOG - **INTERNS ONLY**
- ☐ PROOF OF COMPLETION OF MANDATED REPORTER TRAINING

CLINICAL PRACTICE II (CANDIDATES IN THE FINAL SEMESTER OF THEIR PROGRAM)

- ☐ MID-SEMESTER EVALUATION - CORE COMPETENCY, TPE & SOE DISPOSITIONS
- ☐ FINAL EVALUATION - CORE COMPETENCY, TPE & SOE DISPOSITIONS
- ☐ 6 OBSERVATION CYCLES
 - ☐ ***EDUCATION SPECIALIST ADD-ON CANDIDATES** 4 OBSERVATION CYCLES
+ 2 ADD-ON OBSERVATIONS
- ☐ CLINICAL PRACTICE TASK CHECKLIST - **EXCEPT ED SPECIALIST INTERNS AND SINGLE SUBJECT CANDIDATES**
- ☐ INDUCTION INDIVIDUAL DEVELOPMENT PLAN
- ☐ CONFIRMATION OF CLINICAL PRACTICE HOURS SUBMISSION - **EXCEPT INTERNS**
- ☐ INTERN REQUIREMENT CHECKLIST & ACTIVITY LOG - **INTERNS ONLY**
- ☐ PROOF OF COMPLETION OF EXIT SURVEY

SOE SUPERVISORS SUBMIT:

**SUPERVISORY DOCUMENTS ELECTRONICALLY TO BOX AND
FINAL EVALUATION SCORES TO CANVAS.
SIGNATURES REQUIRED.**