



To Whom It May Concern:

Re: 800 Level Courses taken at
California State University, Chico



Any course numbered within the 800-899 range is designated as part of a Professional Advancement program and cannot be used towards a degree unless approved by the appropriate department. Credit in the form of units is not included in the summary totals on the transcript, neither in total units passed or earned, because only units toward degree programs may be shown and included in these totals.

Any student satisfactorily completing an 800-level course will receive a CR as a grade and this will appear on their transcript. This means they did earn the units and credit for the course, but because of the reasons stated in the above paragraph, the units do not show in the summary of total units for the student.

If further information is required, please contact the CSU, Chico Office of the Registrar at (530) 898-5142.

Sincerely,

A handwritten signature in blue ink that reads "Michael Allen".

California State University, Chico
Office of the Registrar
Chico, California 95929-0720