FORMER STUDENTS
STUDENT INFORMATION UPDATE

California State University, Chico
Office of the Registrar
Student Services Center, Room 110
Chico, CA 95929-0720

Phone: (530) 898-5142
Fax: (530) 898-4359
registrar@csuchico.edu

Complete this form if you are a former student to update the items listed below.

Name: ____________________________________________

_Last_ __First_ __Middle__ (Name currently on Chico State record)

Former Name(s): ________________________ Last Enrolled ________________________

Semester Year

Chico State ID (if known): ________________________ Date of Birth ________________________

STUDENT SIGNATURE __________________________ Date __________________________

Mark and complete only the section(s) which require update.

Legal Name

CSU, Chico will use your legal name. If you are a current Chico State employee (AS or Foundation not included) you may also need to change your name in Human Resources, https://www.csuchico.edu/hr/payroll/index.shtml.

Provide a copy of one of the following: Driver’s License, Identification Card, Social Security Card, or Court Documentation

Correct Name

_Last_ __First_ __Middle__ (Maiden)

Social Security Number

If you are a current Chico State employee (AS or Foundation not included) you will need to change your SSN in Human Resources, KNDL 222. We cannot process your request.

Provide a copy of your Social Security Card.

SSN on record ________________________

Correct SSN ________________________

Date of Birth

Provide a copy of one of the following: Driver’s License, Identification Card, or Birth Certificate

Date of Birth ________________________ Month ________________________ Day ________________________ Year ________________________

If you are a current Chico State employee (AS & Foundation not included) you must also change your information in Human Resources Service Center, KNDL 220.

02-2024
Mark and complete only the section(s) which require update.

Gender

Provide a copy of your Driver’s License or Identification Card

Gender (Circle One):  Male  Female  Non-Binary

Permanent Address: This is the address utilized when classes are not in session e.g. Winter/Spring break, summer, and after graduation.

Street

Street Number  Street  Room/Apt #

City  State  Zip

Telephone Number  Country

Family Educational Rights and Privacy Act (FERPA) The Family Educational Rights and Privacy Act (FERPA) designates certain information related to students as ‘directory information’ and gives the university the right to disclose such information without the students permission, unless the students specifically request that all such information not be released without their written consent. Additional information is available at www.csuchico.edu/registrar/ferpa

Please be aware that restricting your information could also restrict your ability to access your information without picture identification.

Provide a copy of your Driver’s License or Identification Card

☐ RESTRICT directory information

--OR--

☐ RELEASE directory information

If you are a current Chico State employee (AS & Foundation not included) you must also change your information in Human Resources Service Center, KNDL 220.

02-2024