CURRENT STUDENTS
STUDENT INFORMATION UPDATE
California State University, Chico
Office of the Registrar
Student Services Center, Room 110
Chico, CA 95929-0720
Phone: (530) 898-5142
Fax: (530) 898-4359
registrar@csuchico.edu

Complete this form if you are a currently enrolled student to update the items listed below.
Updates to address, phone, and privacy rights (FERPA) are submitted in the Student Center via the Portal.

Name: __________________________________________ Chico State ID: __________________________
(Name currently on CSU, Chico record)

Other Names: __________________________ Last Enrolled ____________ Semester ____________ Year ____________

STUDENT SIGNATURE _________________ Date ________________

Mark and complete only the section(s) which require update.

☐ Legal Name
CSU, Chico will use your legal name. If you are a current CSU, Chico employee (AS or Foundation not included) you may also need to change your name in Human Resources, KNDL 222.

Provide a copy of one of the following: Driver’s License, Identification Card, Social Security Card, or Court Documentation

Correct Name
Last ____________ First ____________ Middle ____________ (Maiden) ____________

☐ Preferred Name
CSU, Chico students may request a preferred name in addition to their legal name. The preferred name is limited to the first and middle names. The legal name will continue to be used where required, including for employee records and payroll, student transcripts, financial aid etc. For additional information on preferred name visit www.csuchico.edu/sro/forms/names.html

Documentation not required

Preferred Name
First ____________ Middle ____________

☐ Gender
Provide a copy of your Driver’s License or Identification Card

Gender (Select One): Male Female Non-Binary

Gender Identity and Pronoun Preference can be updated in the Portal
(Self Service > Student Center > Personal Information > Demographic Data)

If you are a current CSU, Chico employee (AS & Foundation not included) you must also change your information in Human Resources Service Center, KNDL 220.

01-2020
Mark and complete only the section(s) which require update.

- **Social Security Number**
  If you are a current CSU, Chico employee (AS or Foundation not included) you will need to change your SSN in Human Resources, KNDL 222. We cannot process your request.
  
  Provide a copy of your Social Security Card.

  SSN on record: --
  Correct SSN: --

- **Date of Birth**
  Provide a copy of one of the following: Driver's License, Identification Card, or Birth Certificate

  Date of Birth: Month Day Year