California State University, Chico
Chico, CA. 95929

M E M O R A N D U M

September 3rd, 2015

TO: Staff Council Members

FROM: Executive Committee
Staff Council

SUBJECT: **Staff Council Agenda for Tuesday, September 8th, 2015**
8:30-10:30 a.m., Kendall Hall 207/209

*******Please note: Our group will meet in front of Kendall Hall immediately after the meeting ends to take our group Staff Council picture for the 2015-2016 Academic Year. This photo will be used for Staff Council promotional purposes and for our Facebook and website pages. To make our picture as visually cohesive as possible, please wear something black, burgundy (school color), or white for the photo. *******

AGENDA

I. Staff Council Chair – Annette Heileson
   a. Call to Order
   b. 2015-2016 Welcome
   c. Introductions of Staff Council Members – New and Returning
   d. Announcements: Cindy Kelly & the Spring Staff Academic Award recipient

II. Human Resources Services—Sheryl Woodward

III. Payroll and HRIS—Rebecca Cagle

IV. Associated Students—Deanna Jarquin and Michael Pratt

V. Academic Senate—Joe Crotts

VI. Office of the President—Russ Mills

VII. Standing Committee Reports

a. Governance Committee—Jim Aird
- Introduction To Governance Committee
- Seating of new Staff Council member
- Standing Committee Assignments – Roster distribution to council
- Other

b. Service Projects—Cindy Kelly
- Introduction To Service Projects Committee
- Fall Staff Academic Award – update
- UNCP Update
- September Blood Drive Numbers
- Other

c. Staff Recognition Committee – Melissa Cheatham
- Introduction to the new Staff Recognition Committee

d. Ways and Means—Rachelle Sousa
- Introduction To Ways & Means Committee
- Fundraising update
- Other

VIII. Executive Committee Business/New Staff Council Business:

- ***Don Converse:*** Bike & Board Safety Project – Second year rollout
- ***Melanie O'Connor:***

1. Refreshment Coffer collection - $10.00 per person – please place donation in the envelope that will be passed around.
2. Chico State Athletics – Staff/Faculty event passes 2015-2016.
3. Staff Council Group Photo – After meeting adjourns, Kendall steps.

IX. Intent to Raise Question
X. Adjournment

The following committees will be meeting after the Staff Council picture. Meetings will be held in Kendall 207/209:

Staff Recognition Committee

Thank you for your suggestions!! They are appreciated!

TO: Suggestion Box Date:_____

My suggestion pertaining to Staff Council is (e.g. guest speakers, fundraising, teambuilding, etc.):

_____

_____

Optional: I may be contacted for further discussion. _____ (name)