



2021

DEPARTMENT PARTICIPATION
FAMILY REQUEST FORM

October 12th - Deadline to submit Department Participation Family Request form.

November 3rd - Family information will be sent to department/individual/group. *We occasionally must wait for Social Workers responses, but we will get them to you ASAP! Our goal is to have all the family information distributed no later than November 3rd.*

December 6th - Gifts delivered by individual or group/department representative to the University Farm Pavilion

If you wish to donate money, please contact [Staff Council](#) or [Rachelle Sousa](#) and we will coordinate the delivery of your contribution.

Interested participants (department/individual/group) must complete this form and submit to [Staff Council](#)

- Please indicate your desire for a family of 1, 2, 3, or more children.
- **Approximate spending for each child is \$150-\$200, depending on age**

Department/Individual/Group:

Contact Person:

Telephone:

Campus zip:

Building:

Room No.:

Email address:

Mailing address (if off campus):

Number of children requested:

ANY MONETARY DONATIONS ARE ALWAYS WELCOMED AND ACCEPTED

If you wish to donate money, please contact [Staff Council](#) or [Rachelle Sousa](#) and we will coordinate the delivery of your contribution.

Your participation in this program is a remarkable gesture of giving; it is truly appreciated by the families in need, the social workers and Staff Council members who work diligently to help our community. Thank you.