Staff Council
Minutes of January 8, 2-19
Kendall 207/209, 8:30 am – 10:30 am
(Subject to Council approval)

Attendance: Tami Adams, Rebecca Belser, Ange Bledsoe, Mary Bowman, Katherine Bruce, Laura Cox, Tiffany Drobny, Nicole Davis, Barbara Johnson, Victoria Junco, Elaine Kramer, Kara Maas, Mike Mandry, Lynn Maurer, Jackie McMillan, Margie Mitchell, Tawnie Peterson, Jen Ross, Katie Salcido, Sandra Scholten, Erin Tarabini, Sheryl Wagner, Sheryl Woodward

Absent: James Aird, Anel Anderson, Brooke Banks (e), Rebecca Cagle (e), Karla Camancho, Alison Christensen (e), Erin Forberg (e), Peter Hansen (e), Lori Hansen, Jeff Livingston, Rena Marino (e), Cindy McKay, Linda Schurr, Alisa Sharma, Katie Sibley (e), Rachelle Sousa (e), Scott Taylor (e)

Meeting Commence: 8:34

I. Staff Council Chair – Tawnie Peterson
   a. Call to order
   b. Announcements:
      i. Minutes will be updated and resent out
      ii. Ambassadors of the month of December – Tiffany D. Erin Tarabini and Cindy McKay
      iii. Please remember to sign up for the Student Success Summit on January 17

II. Payroll and HR report:
   - Chancellor’s Office issued the tech letter that included the details for processing the 2018/2019 general salary increase for Unit 11 employees (TAs, GAs, and ISA’s). OAPL has sent communications on December 19th regarding this increase. New rates are effective 7/1/2018. These increases will be reflected in the new base pay in paychecks that issue for the January pay period. Retroactive payments will issue separately. Pay rates should be updated and available in reports by the end of next week.
   - Student employee pay rates will be increased effective January 1, 2019. New student employee pay rates can be found [here](#). All pay rates for student employee classifications I, II, and III, will be adjusted automatically by HRIS and there will be no need to submit new Student Employment Authorization forms to facilitate the new rate. However, these changes will not be reflected in CMS until after January 1, 2019 and after all of the December payroll has been processed. Pay rates for the student employee IV classification that are currently less than the “new” SE IV minimum ($13.00/hr) will be adjusted automatically. Student employee pay rates equal to or greater than $13.00/hr will not be changed. Pay rates should be updated and available in reports by the middle of next week.

New website more user friendly, please give Sheryl feedback on the new site. Still a lot of work remaining, should be done by June

Camp fire resource team still meeting, counseling sessions will still be available, probably last week in January, watch for announcements.
III. **Associated Students** – No Report

IV. **Academic Senate** – No Report

V. **Office of the President** – No Report

VI. **Shared Governance** – No Report

VII. **Standing Committee Reports**

   a. **Ways and Means** – Ange Bledsoe and Katie Salcido
      i. Wildcat sponsorship Award - 42 submissions but only 29 were done correctly, 3 finalists in February will get to see the student organization presentations
      ii. What is the Ways & Means committee? Committee members stand up and introduce themselves: Ange Bledsoe, Katie Salcido (co-chairs), Tami Adams, Vicki Junco, Margie Mitchell, Tawnie Peterson, and Jen Ross.
      iii. What do we do? We run the Evening for 2 raffle (need to get donations now), drawing in March. 75% of proceeds go to the WSA.
      iv. Ways & Means also puts on the Staff Luncheon in June. May 23 is the date. Will send out an invitation on Outlook for Staff Council so we can set it on our calendars. Theme is “The Amazing Race.”

   b. **Staff Recognition** – Erin Tarabini
      i. Fall Staff Academic Scholarship Recipient Award recipient is Larely Lee. Works in ETS program, 4th floor of SSC. As an advisor, he goes out to different schools encouraging 6th graders on to go to college. Been there for 3 years. Academic Goals, in the Social Sciences masters program. Working on a thesis to give a voice to the Hmong students on campus.
      ii. Spring Application process opens February 1. Please get word out to your areas and watch for announcements in the next couple months
      iii. Staff Recognition Awards applications will be being accepted. Watch for announcements for that. The application process will be online this year in the hopes of avoiding incomplete applications. Please start to think about nominations.
      iv. Also reevaluating the forms for the application to make them a little more streamlined. Meeting with committee to discuss getting together to get these forms changed.
      v. Erin recommends attending meetings for Academic Senate or at least read the minutes.
vi. New co-chair on the committee is Elaine Kramer.

c. Service Projects – Lynn Mauer & Alison Christensen
   i. Lynn made a recommendation to have co-chairs for all committees going forward.
   ii. $3141 was raised from the raffle ticket sales during the fall semester. $500 was raised during the Kendall Hall open house. Will continue to sell raffle tickets during future open houses.
   iii. Art show is on hold due to the Office of Diversity art show. In lieu of Staff Council art show, we will be doing the Dear World art show during the month of April. Of the 300 pictures taken, 50 will be displayed during the show. During the month of the April committee members will be needed to help with reception.

d. Governance Committee – Barbara Johnson
   i. Introduction of an action item regarding article 5 of bylaws (continuing and incoming staff council members have the ability to vote on incoming officers). Introducing that in the future we will allow outgoing and current staff council members vote on officers. Erin moves to add, Jackie seconds. Will discuss further at the next meeting.

VIII. Executive Committee business/new Staff Council business/office reports
   a. Need a retired annuitant person to work in the Staff Council office. Please give names to Tawnie if you know someone. Maddie (student assistant) will be back when school starts. Brand new website will be launched this week. Much more user friendly. When it is up and running, Tawnie will send out a link to Staff Council.

IX. Meeting adjourned – 9:12