Present: Tami Adams, Brooke Banks, Claudia Beaty, Rebecca Belser, Mary Bowman, Katherine Bruce, Rebecca Cagle, Alison Christensen, Nicole Davis, Erin Forberg, Peter Hansen, Barbara Johnson, Victoria Junco, Jeff Livingston, Kara Maas, Mike Mandry, Rena Marino, Lynn Maurer, Cindy McKay, Jackie McMillan, Margie Mitchell, Tawnie Peterson, Jen Ross, Katie Salcido, Sandra Scholten, Katie Sibley, Erin Tarabini, Scott Taylor, Sheryl Wagner
Absent: Sheryl Woodward, Rachelle Sousa (E), Alisha Sharma, Linda Schurr, Elaine Kramer (E), Lori Hansen, Laura Cox, Karla Camancho, Ange Bledsoe (E), James Aird, Aunel Anderson (E)

Meeting Commenced:

1. Staff Council Secretary – Jen Ross
   - Call to Order

2. Human Resources Services—Sheryl Woodward
   - Continuing to follow negotiations with Enloe and Blue Cross. As HR knows more, campus will know more

3. Payroll and HRIS—Rebecca Cagle
   - Waiting for letters from Chancellors office, will know more next month.

4. Associated Students—Alisha Sharma, President of the Associated Students no report

5. Academic Senate— Jeff Livingston, Vice Chair
   - Exec memo on all institutes and centers in Academic affairs. Compiling a list of all, they are around but very outdated. More on Campus Climate will come out as well
   - Academic Senate Agenda, October 4, 2018

6. Office of the President—Brooke Banks
   - Please attend sessions with Business and Finance candidates, please give feedback.
   - 575 people attended future fest, 296 students participated last week, lots of faculty and staff as well, 200 pieces of butcher paper being typed up, bringing conversations into focus, lots of data will be brought into focus, Possibly at next STAC meeting we can have a discussion, wanting feedback from campus climate survey and Halloween Koffee and Kudos will be hosted by the Presidents office again this year. Watch announcements for more info.
Women’s leadership council is hosting a women’s leadership conference on Thursday 12-1 Colusa 100B. Watch announcements for more info.

7. University Shared Governance Committee Reports
   First re-meeting of the campus sustainability committee, discussed conference in March, outcomes of Future Fest, how to incorporate into Sustainability, Forum will be formatted similar to future fest

8. Guest Speaker:
   - **Time certain 9:00a.m.** – Ann Schwab; [Chico State Employees United Way Charitable](#)
     United way program through deductions from payroll, United way “our promise” campaign is the only way UW has to connect to State employees and get info about community project. Focus for this year is (Butte/Glenn counties, all the way to Oregon border). Focus has entirely shifted to those being affected by the Carr and Delta fires. Over 1100 homes destroyed, over 35000 people displaced due to evacuations. Many experiencing extreme hardships. UW is offering short term assistance both monetary and connecting them with services, both federal and state assistance. CAVE has been on campus for over 52 years. Began with a tutorial program to help students, this program continues to this day, 1-12 grade, Chico state students help tutor the kids. Have programs both with children and older people as well as animals. Funds raised at UW help cover what the budgeted monies don’t. We can choose to go directly to UW or can choose to cover a specific program (ie CAVE). Fill out pledge sheets and send to HR. If someone is not working in your office/area anymore, please send pledge form back to CAVE office.

9. Staff Council Chair—Tawnie Peterson
   - **Action Item:** Approval of meeting minutes from September 11, 2018
   - Chair’s Prerogative – Watch announcements for more info about Halloween costume contest and Koffee and Kudos in the president’s office
   - Member Orientation – the role of an ambassador: a person who acts as a rep to promote a specific activity, 3 year term for the building you work in or 1 year member at large, if you have new people in your building/area reach out to them, offer assistance if needed, inform them about STAC what we do, inform the about campus, be a resource
to them. No longer need to send out recap of meeting, but do get info out about things like Koffee and Kudos, raffle tickets, etc.

Service project committee – For our adopted family program, Lynn and Alison are working on getting bigger stores to offer a discount when we go shopping for presents, but don’t be afraid to ask for a discount either.

10. Standing Committee Reports

Ways & Means – Angela Bledsoe; Katie Salcido – Co-Chair
- Other finishing touches on Student Org Scholarship will open Nov 1

Staff Recognition – Erin Tarabini
- Other Staff scholarships, accepting applications, hope to award in November, also working with Presidents office on Halloween

Service Projects – Lynn Mauer; Alison Christensen – Co-Chair
- Joy of Giving – Raffle Packets
  Raffle tickets will be given out today, committee members have been very busy soliciting donations, the raffle provides the money for the grocery gift cards, flyer will be coming out, Maddie in STAC office is working on the flyer. Start selling ASAP, money goes directly back into the community. Committee to meet after, families are in the process of being picked by Butte Co Social Svcs. Will have info about adopting a family probably sometime next week. Watch announcements mid October. Sell, sell, sell. Drawing in December. Tickets due to STAC office by 4:00 pm Nov. 30. Families will be matched by mid-November. Reception, Wed. December 5, 5-6:30 at the farm pavilion.

Governance – Barbara Johnson
- Committee Assignments – Everyone should have gotten an email as to which committee they are on, most everyone got their first choice.
- **Introduction Item:** Co-Chair for Staff Recognition Committee – please provide feedback, will vote next month, follow up discussion if necessary, next month. Any discussion? Why the change? Clearly needed a co-chair on Ways and Means and Service projects due to workload. Now that this committee is in full swing, would be helpful to have more hands especially since we are taking on new projects, Would like to see an increase in outreach, more reaching out to new staff and the areas, working on evaluating/updating the forms. What kind of additional workload, Erin doesn’t think it’s that much, greatest workload was working in tandem with Barbara on keeping area lists updated. Would also like to be a bigger presence at new employee orientation. Erin would be happy to sit down and go over timeline and workload if anyone is interested. Kara moves to put it to a vote, Erin 2nd, all in favor, no opposed. Will vote next meeting
- **“Area Rep” to “Ambassadors” – Vote and/or Proposed Changes – Changing article 3 of bylaws, Barbara would like to place it to a vote, change calendar year to academic year in regards to missing 3 meetings. Motion to vote Erin, Mary Bowman 2nd, all in favor, no opposition.
11. Executive Committee Business/New Staff Council Business/Office Reports
   ▪ Claudia Beaty & Melanie O’Connor
     1st Generation & Proud – Thank You
12. Other Department/Office Announcements/Information from Members
   Vereran’s day run Facilities Mgmt. Saturday, Nov. 10
   Financial Aid applications opened Oct. 1
   International Education hosting Koffee and Kudos November 13
   Oct. 25 3-5 Language Fair, Trinity Lawn.
13. Intent to Raise Question
14. Adjournment

Thank you for your suggestions. They are appreciated!

Suggestion Box: My suggestion pertaining to Staff Council is (e.g. guest speakers, fundraising, teambuilding, etc.):
__________________________________________________________________________________
__________________________________________________________________________________
Optional: I may be contacted for further discussion: __________________________