Staff Council
Minutes of February 12, 2019
Kendall 207/209, 8:30 am – 10:30 am
(Subject to Council approval)


Absent: Brooke Banks (E), Katherine Bruce (e), Rebecca Cagle, Karla Camancho, Laura Cox (e), Lori Hansen, Linda Schurr, Alisha Sharma

Meeting Commence: 8:35

I. Staff Council Vice-Chair – Tawnie Peterson
   a. Call to order
   b. Announcements
      i. Melanie has retired, please contact Tawnie or Rachelle for any questions regarding the running of the STAC office. Will have help from Annabelle in Business and Finance office.
      ii. All raffle prizes will be housed in the STAC office.
      iii. If you are planning to be absent, please contact someone from STAC Exec and let them know. 3 unexcused absences are considered a resignation from STAC.
   c. Action item - January Minutes Approved

II. Human Resources Services – Sheryl Woodward
Susan Long, retired Chico State employee who worked in Human Resources, has returned to assist in the Benefits office while we finish the recruitment for a Benefits Manager. Susan will be working 3 days a weeks through April.

HR will be launching a new Recruitment Survey this month. We are currently in the testing phase. Our hope is to gather valuable information from Hiring Managers, Committee chairs, and committee members so we can learn how to better meet the needs of our “customers”. Surveys will be sent out at the conclusion of each recruitment process.

Additional Campfire Counseling Sessions:
   a. February 20th – Managing through Grief and Loss (open to all interested), 10-11:15am, Colusa 100B
   b. February 22nd – CampFire Support Group (with Joe Wills), 1-2pm, SELV 104
   c. February 27th – Thriving in a Chaotic World (open to all interested), 2-3pm, Colusa 100B
d. March 8th – Camp Fire Connections (with Joe Wills), 1-2pm, SELV 104
e. March 29th – Camp Fire Support Group (with Joe Wills) 11-12, SELV 104

There have been a total of 13 sessions made available to campus thus far. We will continue to listen to the needs of staff and faculty and to the recommendations from Empathia.

2. CSU Learn – CSU Learn is live. We are not able to assign training yet. Approximately 20,000 students (that are not employed by the university) were moved into the system in error. We are in the process of cleaning up the data. Our hope is that we will be able to assign training beginning late this month. Instructor led workshops should be added to the system in March, for April trainings. In the meantime, employees may access CSU Learn and explore a bit in our new system. There is a Tutorial available on the home page.

a.

III. Payroll and HRIS – Rebecca Cagle
   a. Absent; no report

IV. Associated Students – Alisha Sharma, President of the Associated Students
   a. Absent; no report

V. Academic Senate – Jeff Livingston, Vice Chair
   a. Academic Senate has met once this semester, on January 31.
   b. The minutes for the meeting are not yet available, but the agenda for the meeting can be found here: https://www.csuchico.edu/sen/_assets/documents/as/19-1-31/as_agenda2019-1-31.pdf
   c. Senate heard a report from Jason Nice, chair of the Curriculum Advisory Board, on Five Year GE Review Recommendations and Review (https://www.csuchico.edu/sen/_assets/documents/as/19-1-31/ge_5-yr_review_summary.pdf). CAB will be recommending changes involving Student Learning Outcomes, GE Minors, Areas D1 and D2, and CAB membership. Those recommendations will have to be approved by EPPC (Educational Policies and Programs Committee), then approved by the full Senate.
   d. Senate also approved Changes to the Senate Constitution as an Introduction Item (https://www.csuchico.edu/sen/_assets/documents/as/19-1-31/prop_revisions-as-constitution.pdf; for a summary of the changes see https://www.csuchico.edu/sen/_assets/documents/as/19-1-31/summary-constitution_changes.pdf ). Those changes will appear as an Action Item on this week’s full Senate meeting on Thursday, 14 February. Perhaps most relevant to Staff Council (from the summary): “To increase the number of non-MPP staff on Senate to 3 total, selected by procedures determined by Staff Council (from a current 1: Staff council chair and a student services professional personnel).”

VI. Office of the President – Karyn Cornell for Brooke Banks
   a. President Hutchinson shared draft versions of Chico State’s future vision, mission, values and priorities at her State of the University address on February 4th. There are three in-person opportunities for the campus community to provide input on these portions of the Strategic Plan: Wednesday, 2/13 at 2pm or 5:30pm and Thursday, 2/14 at 1pm. There will also be an on-line survey to collect input from 2/13-2/28, a link will be sent out via email this week.
b. The on-site WASC visit is scheduled for March 5, 6, and 7. Stay tuned for opportunities to learn more about this important process.

c. Chico State rescheduled its Giving Day from November to this Thursday, February 14. There will be a fun opportunity to donate change at Koffee and Kudos.

VII. Shared Governance - Barb Johnson update on Campus Sustainability Stay tuned for action items.

VIII. Standing Committee Reports

a. Ways & Means – Ange Bledsoe and Katie Salcido
   i. Scholarship applicants will be presenting
      Time certain: 9:00 a.m.—Anthropology Grad Student Association
      Time certain: 9:10 a.m.—Art History Collective
      Time certain: 9:20 a.m.—Assoc. for Women in Business
      Time certain: 9:30 a.m.—Leaders in Edu. For Advancement of Dreamers
      Time certain: 9:40 a.m.—Native American Club
   ii. Will pick one and we will vote
   iii. Governance committee will count votes during the meeting so winner will be announced today.
   iv. New theme for luncheon – The Amazing Place

b. Staff Recognition – Erin Tarabini
   i. Staff academic award applications went out
   ii. Staff Excellence Award info went out. Please ONLY digital submissions only. No hard copies will be accepted. Please make sure all packets are complete before submitting. Nominator is responsible for making sure packets are complete before submitting.
   iii. Committee will meet right after the meeting

c. Service Projects – Lynn Mauer & Alison Christensen
   i. Info will be going out to the committee for help needed during some upcoming events.

d. Governance – Barbara Johnson
   i. Amend the wording in the bylaws Article V, Section 1, Item Item G: “Only incoming and continuing members of Staff Council are eligible to vote in the election of officers and committee chairs.”.
   ii. Amend the wording so only outgoing and continuing members be allowed to vote on incoming STAC exec committee members.
   iii. Vote commences: All in favor, measure approved
   iv. Winner of the Scholarship is the Native American Group
IX. Executive Committee business/new Staff Council business/office reports
   a. Elaine – Link to Women Like You https://as.csuchico.edu/women-like-you
   b. Erin –
      i. Not Anymore (Title IX workshop) March 25 12-5 in Colusa (in person alternative)
      ii. Vagina Monologues this weekend (Friday & Saturday) supports GSEC and Catalyst, tickets available at Box office and at the door.
   c. Raffle tickets available at the March meeting

X. Intent to raise question: none

XI. Adjournment: 9:52 a.m.