Attendance: Brooke Banks, Tami Adams, Claudia Beaty, Victoria Junco, Sandra Scholten, Aunel Anderson, Sheryl Wagner, Nicole Davis, Cindy McKay, Sheryl Woodward, Jeff Livingston, Peter Hansen, Mike Mandry, Scott Taylor, Katherine Bruce, Erin Forberg, Margie Mitchell, Katie Sibley, Mary Bowman, Laura Cox, Kara Maas, Barbara Johnson, Alison Christensen, Katie Salcido, Ange Bledsoe, Rena Marino, Lynn Maurer, Rachelle Sousa, Tawnie Peterson, Lori Hansen, Jen Ross

Absent: Erin Tarabini, Alisha Sharma, Karla Camancho, Jackie McMillan, Rebecca Cagle, Linda Schurr, James Aird

Meeting Commenced: 8:31 am

I. Staff Council Chair – Tawnie Peterson
   A. Time certain 8:35: group photo
   B. Action Item: Approval of meeting minutes from June 2018 - approved
   C. Chair’s Prerogative – Welcome back Melanie!
      i. Member Orientation – Tawnie gave a presentation on what the role of Staff council is. Duties of area representatives, reach out to new hires, what is going on in the building, in the area, etc. Introduce ourselves, so if new hires do have questions, they know who to ask. CC other staff council members in your area so we aren’t duplicating information. Selling raffle tickets to raise money for Christmas giving, show up to staff council meetings, if you miss more than three without letting Tawnie know you can be removed from staff council. Standing committees, what do they do? How do you get on the committee? Why monthly meetings?
      ii. North State Symphony – staff appreciation night Sept 28, 2018 staff receive one free ticket to symphony
      iii. Getting to know you – 2-3 staff council members will be posted on the staff council website

II. Guest Speaker: Time certain 9:00 – Josh Trout, Faculty Development Director, to discuss “Student Success Summit” which takes place on January 17, 2019. – Formerly the CELT conference, decided to change the focus on student success only, needed a date when classes were not in session but faculty was on campus. SSS was conceived. All day summit, helping students (all students) succeed. Staff Council’s role is to spread the word. Purpose of conference is to show who our students are, not just faculty participation, all staff. Demographics: White students now about 43%, Hispanic population 32%, rise in first gen more than half 52%. Unique challenges for these students, want them to have the same chance at success as other students. Close the achievement gap, Shift the focus from us expecting them to be college ready to us being student ready. Opening session in PAC 104, then breakout sessions throughout the day. Strengthen the academic community, improving student support systems, making data-informed decisions, communicating a culture of caring. What can we learn from the data? URM have a higher dismissal rate, what can we do with what we learn? FREE lunch. Registration process, probably thru DTS. How else can staff council help? For now spreading the word. Targeting students who are already enrolled

III. Staff Council Vice Chair – Rachelle Sousa
A. Ask Me update – 575 questions, 4 tables throughout campus, 48 volunteers, ideas for next year – more tables next year, extend hours, gave away stickers, start at 7:30 if possible (if we get enough volunteers)

IV. Human Resources Services—Sheryl Woodward – Every single new hire is processed through the HR office in employment, then to payroll to get into system, please be patient, there is a BIG pile of paperwork to process right now. Will get to requests as soon as possible. OPEN ENROLLMENT started yesterday, through OCT 5 at NOON. Watch for info via email. Significant changes, dates for info sessions (see written notes). Insurance rates going up for PERS Care. PERS select still no cost but deductible has gone up. Changing campus training website from DTS to Sum Total, will be implemented system wide. We are in phase 2, chancellor’s office is working with other campuses right now, should be up and running Nov/Dec. Watch for more info. Much more user friendly. Starting to do compliance training for new staff on day one. Rachelle – please make sure we can use new system for staff council luncheon sign up again.

V. Payroll and HRIS—Rebecca Cagle (Alison) Payroll busy rounding out last of 18/19 increases for MPPs. Those who get them will get a letter. Waiting for tech letters for faculty.

VI. Associated Students—Alisha Sharma, President of the Associated Students – Absent, no report

VII. Academic Senate— Jeff Livingston, Vice Chair – Senate had a retreat last Thursday. More detail next month.

VIII. Office of the President—Brooke Banks – Planning for the next year – WASC, Master plan, strategic planning. Beginning engagement phase, share info and receive feedback. See planning website for dates. 3 different sessions, come as many as you want, open to staff, faculty, students, and community members, 1st kick off session, sharing info, multiple sessions talking about broad vision for Chico State, interactive meetings, World Café style meetings, round tables, different questions groups build on ideas, etc. Conversations about universities priorities and themes, diversity, student success, innovation, etc. Info will be disseminated via phone tree style. University 101 classes are involved. Campus and community input sessions 25-26 of sept. Search for VP Bus & Finance, candidates come to campus in Oct. More dates at next SC meeting. Free speech speaker coming to campus (Sept. 27). On president’s website, moment with the president. Talks about planning in the video.

IX. University Shared Governance Committee Reports – no report

X. Standing Committee Reports
   a. Ways & Means – Angela Bledsoe; Katie Salcido – Co-Chair
      ➢ Other – not much to report, will start planning soon.

   b. Staff Recognition – Erin Tarabini
      ➢ Celebration on September 13 – EOTY and Staff Excellence – Colusa – 10 am
      ➢ Upcoming Staff Academic Award application period – applications out now

   c. Service Projects – Lynn Mauer; Alison Christensen – Co-Chair
      ➢ Joy of Giving Program
         o Logo – Start the re-branding process, Nicole Davis instrumental in starting the process, hoping to come up with a website, busy getting donation letter ready, soliciting prizes for the raffle that raises money for the grocery gift cards, any one on SC with contacts, please let Alison/Lynn know.
         o Donation letters
            ▪ Any business owners you know will to donate?
      ➢ Staff/Faculty Art Show postponed –Want to still have it in the spring, but wanted to focus on Joy of Giving this year.
d. Governance – Barbara Johnson
   - Forms for choosing members for each committee – Choose your committee
   - Introduction item: name/duty change for Area Reps – Change name from “area rep” to “Area Ambassador” see changes to bylaws, SC ambassadors will no longer send out info after meeting, report will go out to all staff via SC office. Focus our tasks on concept of being ambassadors, rather than getting reports out. Vote next meeting

XI. Executive Committee Business/New Staff Council Business/Office Reports

XII. Other Department/Office Announcements/Information from Members – Career Center hosting a “Suit Up” event with JC Penney’s. All business style clothing 40% off, open to all students, staff, and faculty. After hours 6-9. Barbara will get information to STAC office.

XIII. Intent to Raise Question: None

XIV. Adjournment – 9:58