Staff Council
Minutes of June 12, 2018
Kendall 207/209, 8:30 am – 10:30 am
(Subject to Council approval)

Attendance: Tammy Adams, Brooke Banks, Rebecca Belser, Angela Bledsoe (proxy for Jim Aird), Mary Bowman, Katherine Bruce, Rebecca Cagle, Alison Christensen, Laura Cox, Jennifer Davis, Nicole Davis, Tiffany Drobny, Laurie Hansen, Peter Hansen, Barbara Johnson, Victoria Junco, Elaine Kramer, Jeff Livingston, Kara Maas, Rena Marino (proxy for Holly Ferguson), Lynn Maurer, Jackie McMillan, Margie Mitchell, Curtis Pahlka, Claire Pelley, Tawnie Peterson, Jene Rabo, Jen Ross, Katie Salcido, Sandra Scholten, Linda Schurr, Katie Sibley, Rachelle Sousa Erin Tarabini (proxy for Mike Mandry), Amanda Taylor, Scott Taylor, Sherry Wagner

Absent: Jim Aird, Anel Anderson, Holly Ferguson, Erin Forberg, Heather Kilcoyne, Mike Mandry, Cindy McKay, Alisha Sharma, Sheryl Woodward

Meeting Commence: 8:40 a.m.

I. Staff Council Vice-Chair – Rachelle Sousa
   a. Call to order
   b. Announcements
      i. Introduction of new members
   c. Action item - Approval of meeting minutes from May 2018: approved

II. Human Resources Services – Sheryl Woodward
   a. Absent; no report

III. Payroll and HRIS – Rebecca Cagle
   a. Waiting for technical letters for general salary increases.
   b. People Soft downtime this weekend, back up Monday the 18th at 7am. Look in announcements for more information about the project. Administrative users will need to re-set their favorites.

IV. Associated Students – Alisha Sharma, President of the Associated Students
   a. Absent; no report

V. Academic Senate – Jeff Livingston, Vice Chair
   a. Revised policy on Executive Management Evaluation and Development Committee (EMEDC) membership and terms.
   b. Executive Committee officers elected:
      i. Chair – Jed Wyrick
      ii. Vice Chair – Jeff Livingston
      iii. Secretary – Tim Sistrunk
      iv. Educational Policies and Programs (EPPC) Chair – Chiara Ferrari
v.  Faculty & Student Policies (FASP) Chair – Carl Pittman
vi.  CSU Statewide Academic Senators – Betsy Boyd & Rick Ford

VI.  Office of the President – Brooke Banks
   a.  Budget planning for the following year.
   b.  Working on a process for how to exhibit art in Kendall Hall, with a goal of having art hanging up more often.
   c.  Staff Professional Development Day was a big success.

VII. Standing Committee Reports
   a.  Ways & Means – Tawnie Peterson, Chair & Margie Mitchell, Co-Chair
      i.  Luncheon wrap-up – 750 staff attended, lots of positive feedback, video was a success, thank you to everyone that helped, AS catering was great.
   b.  Staff Recognition – Erin Tarabini
      i.  Thank you to committee.
   c.  Service Projects – Scott Taylor, Chair & Claire Pelley, Co-Chair
      i.  Announcement for Staff & Faculty Art Show in October.
      ii. Joy of Giving Program info will start going out in the fall. If you know of any local businesses that would like to donate a raffle prize please let us know.
   d.  Governance – Barbara Johnson
      i.  Seating of new 2018-2019 Staff Council members – Jennifer Davis (area 17), Tiffany Drobny (area 6), Peter Hansen (area 12), Victoria Junco (area 11), Sherry Wagner (area 15).
      ii. Voting of 2018-2019 Staff Council officers
          1.  Chair – Tawnie Peterson
          2.  Vice-Chair – Rachelle Sousa
          3.  Treasurer – Jackie McMillan
          4.  Secretary – Jen Ross
          5.  Ways & Means, Chair – Angela Bledsoe
          6.  Ways & Means, Co-Chair - Katie Salcido
          7.  Service Projects, Chair – Lynn Maurer
          8.  Service Projects, Co-Chair – Alison Christensen
          9.  Governance, Chair – Barbara Johnson
          10. Staff Recognition, Chair – Erin Tarabini

VIII. Executive Committee business/new Staff Council business/office reports
    a.  Rachelle Sousa – end of year summary: this year Staff Council held the 2016 Employee of the Year reception, awarded the fall & spring staff academic awards, created the sponsorship award and held the raffle, figured out the blood drives, created another successful luncheon video, facilitated the Employee of
the Year, Customer Service, and Wildcat Spirit awards, figured out years of service recipients for the luncheon, updated the luncheon format and pulled off an amazing event, figured out and facilitated the new and outgoing membership for staff council, assisted in planning the retiree event in June, began planning for the 2017 Employee of the Year reception in September, began working on the Ask Me event for the beginning of fall semester, and worked on shared governance. A huge thank you to Mary Bowman for stepping in and graciously and diligently helping run the Staff Council office.

b. Mary Bowman will be working in the Staff Council office through June 28.

IX. **Intent to raise question:** none

X. **Adjournment:** 9:30 a.m.