Staff Council
Minutes of November 8, 2016
Kendall 207/209, 8:30 am – 10:30 am
(Subject to Council approval)

Attendance: James Aird, Brooke Banks, Rebecca Belser, Matthew Bently, Mario Chandrakumar, Mariam Chatila, Laura Cox, Joe Crotts, Nicole Davis, Tamara Fleet, Erin Forberg, Dana Francis, Laurie Hansen, Annette Heileson, Jerry Hight, Barbara Johnson, Cindy Kelly, Kara Maas, Mike Mandry, Rena Marino, Lynn Maurer, Jackie McMillan, Margie Mitchell, Melanie O’Connor, Curtis Pahlka, Tawnie Peterson, Cari Phipps, Michael Pratt, Jen Ross, Rachelle Sousa, Erin Tarabini, Scott Taylor, Katherine Tilman, Sheryl Woodward

Absent: Sandra Barton, Rebecca Cagle, Alison Christensen, Katrina Cunningham, Holly Ferguson

Meeting Commence: 8:30 a.m.

I. Staff Council Chair – Annette Heileson
   a. Call to order
   b. Announcements
      i. Relay for Life Fundraiser at Mountain Mike’s Pizza this Thursday, November 10. There will also be a bake sale table.
      ii. Please bring your own coffee cup to the meetings.
      iii. Koffee & Kudos on Thursday, November 17 in the new Arts building. Announcements will be going out.
      iv. The Department of Music and Theater’s fall production ‘Under Construction’ runs November 9 – 12, and 15 – 17. You can purchase tickets through the Box Office.
      v. Next Tuesday, November 15 at noon on the 4th floor of Meriam Library there will be a presentation on the history of CSU, Chico.
      vi. Welcome to our two new Staff Council members Jerry Hight and Matthew Bently.
   c. Action item - Approval of meeting minutes from October 2016: approved
   d. Chair’s prerogative: Annette, Michael Pratt and Betsy Boyd are working on a document on Shared Governance.

II. Guest Speaker: none

III. Human Resources Services – Sheryl Woodward:
   a. The newsletter was finally sent out. If anyone has any input, comments, or suggestions please let HR know. They are looking to add a training component to the newsletter.
   b. Last week they sent out an email regarding the upcoming holidays. If the Governor grants a ½ day off it will be Friday, December 30. Keep looking for
more information on that, we should know by early December.

IV. Payroll or HRIS – Rebecca Cagle:
   a. HR Liaison meeting Friday, November 18 from 10-11 a.m. in Colusa 100A. Becky and her team will be working with the HR liaison group to look for a consistent process for all hourly student employees for time entry and approval. Will discuss details of this at the liaison meeting.

V. Associated Students – Michael Pratt, President:
   a. A great deal of our time and resources will be going to the proposed tuition increase and the concerns of the students related to that. The Chancellors Office is proposing to the Board of Trustees an approx. 5% increase to tuition. This amounts to about $270 for undergraduate students and $438 for graduate students. More information can be found on the website [www.tuition.calstatestudents.org](http://www.tuition.calstatestudents.org)

VI. Academic Senate – Joe Crotts:
   a. Senate met on October 27.
   b. Vice President for Student Affairs and Director of Environmental Health & Safety presented a plan to assemble a Campus Task Force to assess safety readiness.
   c. Academic Senate Chair, Betsy Boyd, informed the senate regarding Assembly Bill 1887.
   d. Action items approved: Proposed New Undergraduate Certificate Program: Certificate in Interreligious and Intercultural Relations, Proposed EM on Grant Related/Specially Funded Instructional Faculty Classification Policy, Revision to the EM on final exams and three revisions to the FPPP.
   e. Senate will meet on November 10 at 2:30pm in Kendall 207/209.

VII. Office of the President – Brooke Banks
   a. The President’s listening tour is still going on. Held a couple of open forums that were well attended and positive.
   b. Vice President for Business and Finance and Provost searches are full steam ahead. Open forums for the candidates will be held.
   c. Planning an inauguration for March 3rd for President Hutchinson. Chancellor will attend and numerous other University Presidents, etc. The President commented that this is a celebration for the campus not just for her.

VIII. Standing Committee Reports
   a. Ways & Means – Rachelle Sousa
      i. Nothing to report today. The committee will meet after the December meeting.
   b. Staff Recognition –
c. Service Projects – Cindy Kelly
   i. Fall Staff & Faculty Art Show recap – Reception was successful, great turnout and lots of compliments on the art pieces. Auctioned 10 pieces and sold 3-4 pieces.
   ii. University’s Needy Children Program – raised $3000. Scott Taylor sold over 700 tickets! Family requests are due this Thursday, November 10. Reception on Wednesday, December 7 at 5-6pm at the Farm Pavilion.
   iii. November Blood Drive – Wednesday, November 9, BMU Auditorium 10am-4pm.
   iv. UNCP raffle drawing

d. Governance – Cari Phipps
   i. Staff Recognition Officer Election – Erin Tarabini

IX. Executive Committee business/new Staff Council business/office reports
   a. University Diversity Committee – working on new and revised goals. Title 9 and work place bullying and retaliation.
   b. First Generation – pizza party planned and putting together finals survival bags. Symposium in February of next year. Invited to Cookies with Cops.
   c. Staff Development Advisory Committee – ideas of trainings that we would like to see offered to campus. The tactical communication training is great, we encourage everyone to attend.
   d. Annual Halloween costume contest recap – 23 departments participated. First place was College of Communication and Education. Second place was Office of the Registrar. Third was Associated Students, Ghostbusters. Honorable mention to Public Affairs, the ghost writers.
   e. Relay for Life fundraisers – this Thursday at Mountain Mikes and Color Run this Saturday. December 4th bingo and spaghetti feed.

X. “Getting to Know You” – Cindy Kelly, Jim Aird, Melanie O’Connor

XI. Intent to raise question: none

XII. Adjournment: 9:23 a.m.