

California State University, Chico

Exchange Application Instructions



Application Deadlines:

Fall Semester: **March 15**
Spring Semester: **October 1**

Given processing times at consulates to issue visas, students are strongly recommended to apply and submit all supporting documents early.

General Application Checklist (additional requirements may be found on Chico TREK account):

- Completed and signed application
- DS-2019 request form
- Financial support documentation
- Copy of signed passport bio page
- Official transcript of academic record¹
- Proof of English language proficiency
- Course Request Form

Instructions & Notes:

- Download this form and open with **compatible PDF viewer** to submit electronic signature or download, print, sign and scan completed application. Note: electronic signatures may not be submitted via online web browser (Safari, Google Chrome, etc.).
- Complete digitally-signed electronic forms may be submitted along with scanned images of supporting documents as e-mail attachments to exchange@csuchico.edu.
- Application materials can additionally be sent by post to the California State University, Chico Study Abroad & Exchange Office.
- (1) Applicants must submit a hard copy of an original academic transcript.

Financial Requirements:

You must provide proof of financial sponsorship for educational and personal expenses while in the US to cover all expenses for one year or one semester, excluding summer enrollment.

English Proficiency:

All undergraduate applicants who have **not** completed three years of academic study at the secondary level or above in Anglophone countries (English spoken in the home) must submit evidence of English language proficiency.

We accept a TOEFL or TOEFL MyBest score of 61ibt/500pb, IELTS band score of 6; or English faculty language assessment from a home university.

Note:

This application is for students currently attending a California State University, Chico Partner Institution ONLY. If your University does not have a partnership with Chico State, please contact the International Admissions Office at International Education & Global Engagement for more information about applying to study at Chico State.

CALIFORNIA STATE UNIVERSITY, CHICO
International Exchange Student Application - J-1 visa students

only Mailing Address: Study Abroad & Exchange Office
California State University, Chico
400 W First Street, Chico, CA 95929-0680
Phone: +1 530-898-5415 Fax: +1 530-898-6889
E-mail: exchange@csuchico.edu

Website: <http://www.csuchico.edu/studyabroad/exchange/index.shtml>

Your name as shown on your passport:
Last/Family Name
First/Given Name
Middle Name

Date of Birth (mm/dd/yy) Female Male Period of Study Fall Spring Fall & Spring Year

City & Country of Birth

*Country of Citizenship
List All Applicable

Name as shown on transcripts or test scores, if different:

Address information: We need your permanent and your mailing addresses. The permanent **street** address is required if you are admitted to Chico for issuance of the DS-2019 form. The permanent address **CANNOT** be a U.S. address, it must be in your home country.

Permanent street address

Mailing address

Permanent street address

Mailing address

Permanent City

Mailing City

Permanent State/Province

Postal Code

Mailing State/Province

Postal Code

Permanent Country

Mailing Country

Telephone Numbers (include country code)

Email Address(es): All correspondence during the admission process will be via email. Be sure to list an email address where you can receive emails with an @csuchico.edu extension. If you change your e-mail address please be sure to notify us immediately. List the primary e-mail address first if you have more than one.

E-mail Address(es):

Major: Please refer to the [University Catalog](#) for a list of bachelor degree programs. Select "Undergraduate" career and "Major" program type. Not all programs are open to Exchange students, such as "Nursing" and "Music - Recording Arts". Inquire with the Study Abroad & Exchange Office for current restrictions.

Major

Option

Class Level - Select one: 0, First-Time Freshman no college coursework after high school
Complete based on the number of units you plan to have completed when you enter Chico State
 1, Freshman transfer, less than 1 full year of study completed
 2, Sophomore, less than 2 but more than 1 year of study completed

3, Junior, less than 3 but more than 2 years of study completed
 4, Senior, less than 4 but more than 3 years of study completed
 5, 2nd Bachelor's, Bachelor's or equivalent completed

Full name as shown on application:

Evidence of adequate funds to meet the financial obligations of enrollment at California State University, Chico is required by the U.S. Department of Homeland Security for issuance of a DS-2019. **Please complete this form in full using U.S. dollars when listing funds.**

Check <https://www.csuchico.edu/studyabroad/exchange/accepted/index.shtml> for current support requirements.

Section A: Applicant Information

Please select

Correct responses: Undergraduate Applicant Graduate Applicant

Funds for First Year and source of funding while studying at CSU, Chico

(Check appropriate boxes)

- Your own funds (complete sections A, C, and see Bank Verification of Funds**) U.S. \$
- Funds from parents, relatives, or private sponsor (complete all sections, and see Bank Verification of Funds**) U.S. \$
- Government or private scholarship, attach letter of award. Letter to include years of study, major, billing address, addressed to CSU, Chico. U.S. \$

Section B: Financial Certification of Sponsor (If sponsored by a parent, relative, or other private source: complete this section or submit letter from sponsor)

Name of Sponsor

Relationship to you

Sponsor's Guarantee: "I guarantee the funds indicated in Section A will be available for the above named student and any dependents for the first year of education at California State University, Chico and a comparable amount is committed for each year necessary to complete the degree. Further, I guarantee the student will not become a public charge."

Confirm with signature or by typing in your name:

Date signed

****Bank Verification of Funds**

If you have a private sponsor (parent, relative, or family friend), or if you are supported by your own funds, we need a letter (non-binding on the bank) from the appropriate bank, in English, that confirms they/you appear financially capable of meeting the commitment of funds promised in Section A above. If the funds originate from outside the U.S. please include in the letter a statement regarding restrictions that could prevent release of these funds to the U.S.

Section C: Signature of Applicant - required

"I fully understand the amount of money necessary for each year of study to cover all educational and living expenses while attending California State University, Chico and I certify the answers on this form are correct."

Confirm with signature or by typing in your name:

Date signed

English Language Proficiency: Evidence of English language proficiency is required of all students whose native language (language spoken in the home) is other than English. We accept TOEFL(500pb/61ibt) or IELTS (6.0) score; 3 years of study in an English speaking country at the secondary level or higher; or a letter from an English professor.

I have evidence of English language proficiency. Select and complete the appropriate selection

Native speaker or 3 years of academic study at secondary level or higher from an English-speaking country. Name of Country:

- Qualifying TOEFL score Date mm/dd/yy Listening Reading Speaking Writing Total score
- Qualifying IELTS score Date mm/dd/yy Listening Reading Speaking Writing Overall score
- Letter from English faculty of home univeristy confirming academic proficiency equivalent to minimum TOEFL/IELTS scores necessary for successful performance at the univeristy.

How did you hear about Chico?

Why did you apply to Chico?

Disability Support Services: (optional) If you have a physical, developmental, or learning disability, would you like information regarding available services? Yes No

CERTIFICATIONS: Please read these carefully and then sign if you can agree to these statements.

Health Insurance: If admitted I agree to purchase a policy offered through the University Health Center upon and provide proof upon my arrival. I understand that failure to provide such proof will prevent enrollment or cause my disenrollment from classes. The use of my home country insurance, or comparable policy, in lieu of CSU, Chico insurance, may be considered upon advance request. To fulfill this condition of my enrollment, I must show proof of insurance coverage for accident and illness with a minimum of \$100,000USD, provision for medical evacuation with a minimum of \$50,000USD and provision for repatriation of a deceased insured person with a minimum of \$25,000USD.

Accuracy of Application: I certify under penalty of perjury that I have provided complete and accurate responses to the items on this application. I further certify (swear) all official documents submitted by me in connection with this application are authentic and unaltered records that pertain to me. I authorize release of any information submitted by me in connection with this application to any person, firm, corporation, association, or government agency but only to verify or explain the information, obtain pertinent records, or in connection with perjury proceedings. I understand that any misrepresentation may be cause for denial or cancellation of admission or enrollment. I understand that my signature is certification of the accuracy and completeness of the information I have provided.

Physical or digital signature _____

Date (mm/dd/yy)

Location where signed

Student Exchange Request for Form DS-2019
 Certificate of Eligibility for Exchange Visitor (J-1) Status
 California State University, Chico



Male Female

1. Surname (last):			
2. Given name:			
3. Date of birth:		4. City where I was born	
4. Country where I was born		5. Citizenship	
6. Country of Permanent Legal Residency			
7. I have the following university degree(s)			
8. Occupation (what you do) in your country			
9. When do you intend to arrive in the US?			
10. When do you intend to leave the US?			
11. What is your primary reason for coming to Chico?			
(a) I will be a student in (major field)			
(b) I will be a Professor or Research Scholar in the academic field of			
(c) I will be a Short-term Scholar in the academic field of			

SOURCE OF FUNDS

12. Provide proof of adequate funds for your stay at California State University, Chico. The DS-2019 will not be issued without official proof of funding. (\$7,700USD for each semester of study)

SOURCE OF FUNDS	AMOUNT US\$	PROOF
Personal/Family funds		Provide Bank Letter or current bank statement
Your Government or University		Provide official statement
United States Government		Provide official statement
Other (name)		

Student Exchange Request for Form DS-2019
Certificate of Eligibility for Exchange Visitor (J-1) Status
California State University, Chico



HEALTH, ILLNESS AND ACCIDENT INSURANCE COVERAGE

13. The United States Department of State, Exchange Visitor Program requires a J-1 visa Exchange Visitor to be insured from the moment of arrival in the US to the time of departure.

**California State University, Chico
Health & Accident Insurance Coverage Agreement for J-1 Visa Holders.**

I (your full name): _____

Agree that as a condition of participation under the Exchange, I will purchase the University health and accident insurance through International Education & Global Engagement immediately upon my arrival on campus. Failure to comply may lead to termination of my Exchange. The use of my home country insurance, or comparable policy, in lieu of CSU, Chico insurance, may be considered upon advance request.

Insurance coverage must provide minimum medical benefits of at least US\$100,000 for accident and illness, US\$25,000 for repatriation of an injured or deceased person, and US\$50,000 for medical evacuation. Each accompanying dependent (spouse of child) must be similarly covered.

Your signature: _____ **Date:** _____

By signing/typing your name you agree to the terms above.

14. **TRAVEL INSURANCE:** If you are not bringing insurance coverage from your country, it is recommended that you carry travel insurance valid for at least one month from the date of arrival.

15. Write your name as it appears in your passport: _____

16. Address for your postal mail: _____

17. My telephone number _____ 18. My FAX number _____

19. My e-mail address (write clearly): _____

Please return this form to exchange@csuchico.edu, or:

MAIL:
Attn: Kenya Chavez
International Education & Global Engagement
California State University, Chico
400 West First Street
Chico, CA 95929-0680

FAX:
Attn: Kenya Chavez
Fax No: +1 530 898 6889
Telephone: +1 530 898 5415