



CAMPUS SUSTAINABILITY COMMITTEE

Friday, April 5th, 2019
Kendall 207/209

Members Present: Chastain, Connors, Goodsell, Guzzi, Hanson, Kitchell (Sherman), Matiasek, Sistrunk, Souders.

Members Absent: Clyde, Crosswhite, Daley, Johnson, Larson, Millard, Ruiz, Teves.

Others Present: Chicoine, Dougan, Myers, Whiteley.

MEETING MINUTES

1. Agenda approved.
2. Minutes from 3/1/19 approved.
3. Update on [CSU Sustainability Policy](#) (Chastain). For the last nine months, an affinity group of sustainability officers from all of the CSU campuses have been working on updating this policy. The working group reached a roadblock due to a difference of opinion over whether the policy should be broad and allow each campus to develop its own sustainability benchmarks, or if there should be specific goals and targets that apply to all campuses. Vi San Juan from the Chancellor's Office will bring the policy work back to the CO in order to make progress on a draft that, after campus feedback is considered, can be approved at the Board of Trustees level.
4. Follow up on [EM 11-017](#) – proposed revisions [**Attachment A: Draft EM**]
 - Chastain, Goodsell, Sistrunk, Chicoine and Teves met to discuss revisions of the EM and to address what the sustainability committee should be doing for our campus. It was agreed that this group will facilitate sustainability efforts on campus and be held accountable for achieving the Presidential level goals that have been set.
 - The small group revisited the list of appointments (committee roster). The positions have been updated and finessed to best reflect a diverse group from campus keeping in mind the importance of an interdisciplinary aspect for this large group. We want the 19 representatives to touch every area of campus. An additional student appointment has been added, as well as a student engagement subcommittee. Goodsell, Whiteley, Kitchell, Myers and Guzzi discussed the importance of representing Housing for sustainability conversations. A Facilities Director for Housing position is currently being filled and perhaps this person would fill that role.
 - Discussion of the representative from the Provost's office. This appointee could include staff from any of the affiliated sustainability entities, CWI, BCCER, Office for Civic Engagement. We may not want to call out one initiative over another and keep the appointment more general.
 - The 11 focus areas listed will each have a subcommittee that will facilitate work for that area. It is expected that all Sustainability Committee members will chair or serve on a subcommittee. Each small group will identify its own goals and work plans for a 12-18 month period and should

utilize “SMART” goals (specific, measureable, achievable, relevant and time-bound). Each subcommittee would bring their work plan to the Sustainability Committee for approval before taking action, and would then report progress at each of the committee meetings.

- The new EM draft has been revised with the goal of making the language timeless and more concise (only a two-page document versus the 8 pages from before).
- The group discussed the importance of having the Sustainability Committee report on its actions each year; not only will we use the STARS report as a benchmark, but we could produce an annual report for sustainability to showcase our accomplishments as a campus. As strategic planning efforts continue, those will also inform sustainability reporting. Subcommittees from the committee could each create their own section and then all would be combined for the final report.
- Next steps for the EM revision:
 - i. Small group to finalize wording of draft EM.
 - ii. Send revisions to Sustainability Committee members and vote on them at the next meeting.
 - iii. Create a process and timeline for having Academic Senate review and approve changes.
 - iv. In the meantime, we can start acting on this by creating the subcommittees and developing their work plans for summer 2019.

5. Committee work plan

- Items for the next committee meeting:
 - i. Guzzi will share a revised Climate Action Plan.
 - ii. Guzzi and Chastain will share the greenhouse gas inventory.
 - iii. Daley will debrief on the This Way to Sustainability Conference. In the meantime, Chastain encouraged all committee members to share their feedback on the conference by emailing Daley with ideas of what worked well and what needs improvement.
 - iv. Assign committee members with summer work according to the 11 EM topics and STARS report.
- Discussion of work over the summer (Kitchell, Guzzi, Chastain).
 - i. Zero Waste work plan. At the first committee meeting in fall, present goals and targets for recycling program on campus (Guzzi and Chastain).
 - ii. Keep Solar RFP moving forward (Guzzi and Chastain).
 - iii. Use STARS report to determine an inventory of all campus sustainability efforts. Map the EM subcommittees to the STARS report.

6. Public comments

- Members from FMS will attend the upcoming California Energy Commission meeting (Whiteley).

7. Next meeting will be held on May 3rd (last meeting of this semester).

8. Adjourn

CAMPUS SUSTAINABILITY COMMITTEE CHARGE AND PURPOSE

As a 2007 founding signatory of the American College and University Presidents Climate Commitment, Chico State has long been dedicated to promoting a sustainable campus culture, creating an interdisciplinary approach to learning, and leading the way in green building design. University and student leadership has charted a path toward a sustainable campus by embracing ambitious goals: achieve climate neutrality by 2030; 80% waste reduction by 2020; remain responsive to additional sustainability needs, and accelerate research and educational efforts to equip students for a sustainable and resilient future.

These commitments necessitate the establishment of an institutional structure to provide leadership, support, and resources to the development and implementation of programs to realize these goals. The Campus Sustainability Committee (CSC) will serve to fully integrate sustainability practices and principles across all facets of our campus.

CAMPUS SUSTAINABILITY COMMITTEE ROLE FOR CSU, CHICO

The role of the CSC is to facilitate and be accountable for achievement of CSU, Chico's sustainability goals. The CSC will provide leadership in identifying mechanisms, resources and structure to integrate sustainability concepts into all core functions of the university. The CSC will provide support and leadership for implementing sustainability across the campus via subcommittees covering these eleven focus areas:

1. Curriculum
2. Research
3. Student Engagement
4. Transportation
5. Zero Waste
6. Procurement
7. Natural Environment
8. Water
9. Agriculture
10. Energy
11. Built Environment

CSC MEMBERSHIP, ORGANIZATION, and EXPECTATIONS

Membership

The CSC will be composed of 19 members as identified below.

Two Co-Chairs:

1. Vice President of Academic Affairs (or designee)
2. Vice President of Business and Finance (or designee)

Voting Ex Officio Members:

1. Associate VP Facilities and Capital Projects (or designee)
2. Executive Director of the Associated Students (or designee)
3. Housing Facilities Director (or designee)
4. Campus Sustainability Manager (or designee)
5. Associated Students Sustainability Coordinator (or designee)
6. Associated Students Sustainability Affairs Commissioner (or designee)
7. Associated Students Recycling Coordinator (or designee)

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8. General Education Sustainability Pathway Coordinator (or designee)

Voting Appointments:

1. Representative appointed by the President
2. Representative appointed by the Vice President of Academic Affairs
3. Representative appointed by the Vice President of University Advancement
4. Representative appointed by the Vice President of Student Affairs
5. Staff member appointed by Staff Council
6. Staff member appointed by Information Resources
7. Student appointed by the AS Sustainability Coordinator
8. Student appointed by Campus Sustainability Manager
9. Faculty member appointed by Academic Senate

All appointed faculty and staff members of the CSC will serve two-year appointments with the option for renewal; student representatives will serve one-year appointments.

Organization

The CSC will meet monthly during the academic semester with a minimum of eight meetings during the calendar year. The CSC will provide guidance and leadership to subcommittees based on the above outlined focus areas. Each member of the CSC is expected to either chair or actively participate in a subcommittee.

Once a subcommittee chair is identified, that chair is responsible for identifying the stakeholders needed to achieve the goals of the subcommittee. It is recommended that each subcommittee include relevant faculty, staff, students, and community members/organizations.

CSC Expectations

1. Provide leadership, eliminate barriers and allocate resources to achieve Chico State sustainability goals
2. Facilitate and be accountable for sustainability goals
3. Assist in directing subcommittee goal development, tracking, and reporting
4. Publish an annual progress report

CSC Subcommittee Expectations

1. Identify annual priorities and goals
2. Present plans to the CSC that includes work plan, members, timeline, resources needed, and impact
3. Implement plan
4. Provide progress reports to CSC

Campus Sustainability Manager Expectations

1. Provide technical, advisory, and administrative assistance to CSC and subcommittees
2. Publicly report CSC progress
3. Report to entities whom campus leadership has made commitments to