

CSU, Chico, School of Social Work
Agency Profile for Social Work Field Education Practicums

Instruction: If your agency is interested in hosting one or more social work practicum students, please complete this form and return it to Patrick Borel, Field Education Director pborel@csuchico.edu. The information will assist the Director to assess the educational opportunities available in your agency in order to match those with interested students. You may receive a follow-up call if additional information is needed in the placement process. Prospective students are encouraged to review agency descriptions, which are stored in the CSU S4 database. Please attach an additional sheet if you need more writing space.

Agency: _____

Contact Person: _____ **Title:** _____

Phone: _____ **Fax:** _____ **E-Mail:** _____

Address: _____

Person completing this form, if not the contact person listed above: _____

BSW/MSW Practicum: We can provide a practicum placement for: _____ Any of those listed below _____
OR [check only those that apply]: _____

SWRK 489	BSW Senior Field Practicum (16 hrs/week - Fall & Spring semesters)	_____	BSW
SWRK 631/632	MSW Foundation Year Practicum (16 hrs/week - Fall & Spring semesters)	_____	MSW
SWRK 648/658	MSW Advanced Year Practicum (24 hrs/week - Fall & Spring semesters)	_____	MSW

Is your agency interested in accepting Social Work students as volunteers? _____ Yes _____ No

Field of Practice: Check the primary field(s) of practice in your agency:

Child Welfare	_____	Domestic Violence/Sexual Assault	_____	Foster Care/Adoptions	_____
Corrections/Probation	_____	Medical Social Work	_____	Parenting Education	_____
Mental Health	_____	Legal Services	_____	Disability	_____
School Social Work	_____	Welfare/Employment	_____	Crisis Intervention	_____
Senior Services	_____	Housing/Poverty	_____	Residential Care	_____
Veterans Services	_____	Chemical Dependency	_____	Crisis Intervention	_____
Other:	_____				

Learning Opportunities: The social work practicum helps to prepare the student for professional social work practice. Describe the professional level learning opportunities your organization can offer, including skills the student could expect to learn in your agency.

Personal qualities/characteristics helpful for a student placed in your agency: [e.g. jumps right in, can deal with chaotic and unpredictable settings, structured versus unstructured days, flexibility, willingness to ask questions or ask for help.]

Considerations: Identify any unusual risks or unique factors a student might encounter during the practicum. [Example: aggressive/assaultive clients, exposure to communicable diseases, travel on gravel roads in isolated areas, home visits in high risk areas, etc.]

Requirements: Identify any established agency requirements or procedures for students. [Examples: use of a car, work hours, security/background/driving checks, expected knowledge/past experience, etc.]

Does your current Worker's Compensation Insurance policy cover student interns? Yes No

Best time for practicum: Mon Tues Wed Thurs Fri Wknds Mornings Afternoons

Our staff meetings/case conferences, SARB meetings, coalition meetings, etc. where the student MUST be present are on:

Days: _____ Mornings _____ Afternoons _____

Requires background check/fingerprinting Requires own car w/evidence of insurance, inc. liability

Drug Screening Prefer Bilingual Language _____ Must be able to do home visits

Other limitations [e.g. regarding sex, age]: _____

Supervisor Information: Please identify the professional social workers (BSW, MSW, LCSW) employed by your agency who are available and might be qualified to provide educational supervision to social work practicum students placed in your organization.**

Name	Program Title	Position Title	Degree

If no professional social workers are available, is your agency willing to sign an agreement with a volunteer professional social worker outside your organization to supervise the student(s), in addition to on-site supervision provided by your staff?

Yes No Comments: _____

Stipend: The School of Social Work welcomes stipends that agencies offer our students. Would your agency be able to offer a stipend for: BSW MSW Not at this time

Will student use an agency car? Yes No If own car used, will student be reimbursed for mileage? Yes No

Please mail this form to the School of Social Work, Attn: Patrick Borel, Director, Field Education Program, CSU, Chico, 95929-0550, or fax to: (530) 898-5574. This form can also be sent to you by e-mail to fill out and return. Please contact Nicole Davis at (530) 898-5632 or e-mail to nmdavis@csuchico.edu to request an electronic copy.

Thank you!

Patrick Borel

Patrick Borel, MSW, LCSW
Director, Field Education Program
(530) 898-5875 or pborel@csuchico.edu

** One of the standards of the Council on Social Work Education (CSWE), our degree accreditation agency, is that the Agency Supervisors or Field Instructors for practicums have obtained a BSW degree in order to supervise undergraduate students; and have obtained an MSW degree in order to supervise graduate students. Exceptions are rare, but can be made for supervising undergraduate students. Exceptions CANNOT be made for supervising graduate students. If you have any questions, contact Patrick Borel, Director, Field Education Program at CSU, Chico, School of Social Work.