

Chico State School of Social Work
Agency Profile for Social Work Field Education Practicums

Instruction: If your agency is interested in hosting one or more social work practicum students, please complete this form and return it to Patrick Borel, Field Education Director pborel@csuchico.edu. The information will assist the Director to assess the educational opportunities available in your agency in order to match those with interested students. You may receive a follow-up call if additional information is needed in the placement process. Prospective students are encouraged to review agency descriptions, which are stored in the CalState S4 system. Please attach an additional sheet if you need more writing space.

Agency: _____

Main Contact: _____ **Title:** _____

Phone: _____ **Fax:** _____ **E-Mail:** _____

Physical Address: _____

Mailing Address: _____

Name of signatory (person within your agency who has legal authority to sign the Student Placement Agreement with Chico State: _____

BSW/MSW Practicum: We can provide a practicum placement for: Any of those listed below _____
 OR check only those that apply:

- | | | | |
|--------------|---|-------|-----|
| SWRK 489 | BSW Senior Field Practicum (16 hrs/week - Fall & Spring semesters) | _____ | BSW |
| SWRK 631/632 | MSW Foundation Year Practicum (16 hrs/week - Fall & Spring semesters) | _____ | MSW |
| SWRK 648/658 | MSW Advanced Year Practicum (24 hrs/week - Fall & Spring semesters) | _____ | MSW |

Is your agency interested in accepting Social Work students as volunteers? _____ Yes _____ No

Field of Practice: Check the primary field(s) of practice in your agency:

- | | | | | | |
|-----------------------|-------|----------------------------------|-------|-----------------------|-------|
| Child Welfare | _____ | Domestic Violence/Sexual Assault | _____ | Foster Care/Adoptions | _____ |
| Corrections/Probation | _____ | Medical Social Work | _____ | Parenting Education | _____ |
| Mental Health | _____ | Legal Services | _____ | Disability | _____ |
| School Social Work | _____ | Welfare/Employment | _____ | Crisis Intervention | _____ |
| Senior Services | _____ | Housing/Poverty | _____ | Residential Care | _____ |
| Veterans Services | _____ | Chemical Dependency | _____ | Crisis Intervention | _____ |
| Other: | _____ | | | | |

Learning Opportunities: The social work practicum helps to prepare the student for professional social work practice. Describe the professional level learning opportunities your organization can offer, including skills the student could expect to learn in your agency.

Personal qualities/characteristics helpful for a student placed in your agency: [e.g. jumps right in, can deal with chaotic and unpredictable settings, structured versus unstructured days, flexibility, willingness to ask questions or ask for help.]

Considerations: Identify any unusual risks or unique factors a student might encounter during the practicum. [Example: aggressive/assaultive clients, exposure to communicable diseases, travel on gravel roads in isolated areas, home visits in high risk areas, etc.]

Requirements: Identify any established agency requirements or procedures for students. [Examples: use of a car, work hours, security/background/driving checks, expected knowledge/past experience, etc.]

Does the agency have General Liability Insurance? Yes _____ No _____

Best time for practicum: Mon ___ Tues ___ Wed ___ Thurs ___ Fri ___ Wknds ___ Mornings ___ Afternoons ___

Our staff meetings/case conferences, SARB meetings, coalition meetings, etc. where the student MUST be present are on:

Days: _____ Mornings _____ Afternoons _____

Requires background check/fingerprinting _____ Requires own car w/evidence of insurance, inc. liability _____

Drug Screening _____ Prefer Bilingual _____ Language _____ Must be able to do home visits _____

Other limitations [e.g. regarding sex, age]: _____

Supervisor Information: Please identify the professional social worker(s) (BSW, MSW, LCSW) employed by your agency who are available and might be qualified to provide educational supervision to social work practicum students placed in your organization*

Name	Program Title	Position Title	Degree

* One of the standards of the Council on Social Work Education (CSWE), our degree accreditation agency, is that the Agency Field Instructors for practicums have obtained a BSW degree in order to supervise undergraduate students; and have obtained an MSW degree in order to supervise graduate students. Exceptions are rare, but can be made for supervising undergraduate students. Exceptions CANNOT be made for supervising graduate students. If you have any questions, contact the Field Education Director.

If no professional social workers are available, is your agency willing to sign an agreement with a volunteer professional social worker outside your organization to supervise the student(s), in addition to on-site supervision provided by your staff?

Yes _____ No _____ Comments: _____

Stipend: The School of Social Work encourages agencies to consider offering financial assistance to students during their field placement. Would your agency be able to offer a stipend for: BSW _____ MSW _____ Not at this time _____

Will student use an agency car? Yes ___ No ___ If own car used, will student be reimbursed for mileage? Yes ___ No ___