Chico State School of Social Work
Agency Profile for Social Work Practicum

Instructions: If your agency is interested in hosting one or more social work practicum students, please complete this form and return it to Patrick Borel, Practicum Education Director pborel@csuchico.edu. The information will assist the Director to assess the educational opportunities available in your agency in order to match those with interested students. You may receive a follow-up call if additional information is needed in the placement process. Prospective students are encouraged to review agency descriptions, which are stored in the CalState S4 system. Please attach an additional sheet if you need more writing space.

Agency: _____

Main Contact: _____ **Title:** _____

Phone: _____ **Fax:** _____ **E-Mail:** _____

Physical Address: _____

Mailing Address: _____

Name of signatory (person within your agency who has legal authority to sign the Student Placement Agreement with Chico State: _____

BSW/MSW Practicum: We can provide a practicum placement for: Any of those listed below_____
                                          OR check only those that apply:

SWRK 489	BSW Senior Practicum (16 hrs/week - Fall & Spring semesters)	_____	BSW
SWRK 631/632	MSW Foundation Year Practicum (16 hrs/week - Fall & Spring semesters)	_____	MSW
SWRK 648/658	MSW Advanced Year Practicum (24 hrs/week - Fall & Spring semesters)	_____	MSW

Is your agency interested in accepting Social Work students as volunteers? _____ Yes _____ No

Practice Areas: Check the primary area(s) of practice in your agency:

Child Welfare	____	Domestic Violence/Sexual Assault	____	Foster Care/Adoptions	____
Corrections/Probation	____	Medical Social Work	____	Parenting Education	____
Mental Health	____	Legal Services	____	Disability	____
School Social Work	____	Welfare/Employment	____	Crisis Intervention	____
Senior Services	____	Housing/Poverty	____	Residential Care	____
Veterans Services	____	Chemical Dependency	____	Crisis Intervention	____

Other: _____

Learning Opportunities: The social work practicum helps to prepare the student for professional social work practice. Describe the professional level learning opportunities your organization can offer, including skills the student could expect to learn in your agency.

Personal qualities/characteristics helpful for a student placed in your agency: [e.g. jumps right in, can deal with chaotic and unpredictable settings, structured versus unstructured days, flexibility, willingness to ask questions or ask for help.]

Considerations: Identify any unusual risks or unique factors a student might encounter during the practicum. [Example: aggressive/ assaultive clients, exposure to communicable diseases, travel on gravel roads in isolated areas, home visits in high risk areas, etc.]

Requirements: Identify any established agency requirements or procedures for students. [Examples: use of a car, work hours, security/background/driving checks, expected knowledge/past experience, etc.]

Does the agency have General Liability Insurance?   Yes _____   No _____

Best time for practicum: Mon ____   Tues ____   Wed ____   Thurs ____   Fri ____   Wknds ____   Mornings ____   Afternoons ____

Our staff meetings/case conferences, SARB meetings, coalition meetings, etc. where the student MUST be present are on:
Days: _____   Mornings _____   Afternoons _____

Requires background check/fingerprinting ____Requires own car w/evidence of insurance, inc. liability ____
Drug Screening _____   Prefer Bilingual ____   Language _____Must be able to do home visits ____
Other limitations [e.g. regarding sex, age]: _____

Supervisor Information: Please identify the professional social worker(s) (BSW, MSW, LCSW) employed by your agency who are available and might be qualified to provide educational supervision to social work practicum students placed in your organization*

Name	Program Title	Position Title	Degree

* One of the standards of the Council on Social Work Education (CSWE), our degree accreditation agency, is that the Practicum Instructors have obtained a BSW degree in order to supervise undergraduate students; and have obtained an MSW degree in order to supervise graduate students. Exceptions are rare, but can be made for supervising undergraduate students. Exceptions CANNOT be made for supervising graduate students. If you have any questions, contact the Practicum Education Director.

If no professional social workers are available, is your agency willing to sign an agreement with a volunteer professional social worker outside your organization to supervise the student(s), in addition to on-site supervision provided by your staff?
Yes _____   No _____   Comments: _____

Stipend: The School of Social Work encourages agencies to consider offering financial assistance to students during their practicum. Would your agency be able to offer a stipend for: BSW ____MSW ____Not at this time ____

Will student use an agency car? Yes ____   No ____   If own car used, will student be reimbursed for mileage? Yes ____   No ____