

**Outline of Key
Elements
Micro-Focused Exam**

Reminder: Your case should be from your concentration year internship.

1. Introduction
 - A. Provide the name of your agency (or at least the type of agency) and the population with whom you work.
 - B. Identify the case, your level of involvement in the case, and whether it is a micro, mezzo, or macro level case.
 - C. Discuss the presenting problem and relevant client information.

2. Diversity
 - A. Discuss how aspects of diversity impacted the case including the client's experiences with life, experience with the presenting problem, relationship with the agency, relationship with you and your co-workers, and any other issues related to diversity and inclusion, power and privilege.
 - B. Clearly explain how you considered the client's culture, race, ethnicity, sexual orientation, gender, gender expression, social class, religion, age, or disability. How did you or could you have appropriately responded to your work with this client in the context of culturally humble practice?

3. Social Justice

Provide a brief definition of social justice and discuss how an issue of social justice that fits with the definition can be seen either in the work that you did, a policy or practice in the agency, or in the people's lives with whom you worked on this case .

4. Values and Ethics

Using the Social Work Code of Ethics, discuss how social work values and ethics did or could have shaped the work you did on this case.

5. Literature Review

Provide an overview of the conceptual literature and/or research that guides your understanding of the client population, problem/challenge addressed, or intervention selected. In this section, you should review and cite (using APA) a **minimum of three peer-reviewed articles**, at least one of which should be an empirical research study. In discussing this study, cover the research methods used, results, and how the author(s) conclusions guided your work.

6. Policy

Discuss how at least one federal, state, county, local or agency policy had an impact on this case. You can discuss how it shaped the work you did, how it shapes the life/lives of the client(s), how it affects the work that the agency does, etc.

7. Human Behavior & the Social Environment

Discuss a theoretical framework that did or could have guided your work on this case. Discuss how the theory offers insight about the client, the population group, the problem and/or the intervention you chose. Be sure to choose a theory that explains behavior

(e.g. ecological systems theory, empowerment theory, learning theory, cognitive theory, organizational theory, etc.) and not a practice theory or model (e.g. Motivational Interviewing, Solution-Focused Practice, CBT, DBT, etc.). Make sure to clearly tie the theory to your case.

8. Practice

Describe the intervention, why it was chosen, what you did, how it worked, and why it was appropriate for this client based on what you learned and discussed in the literature review and from your theoretical framework.

9. Outcome Evaluation

How did you, or could you have, evaluated the intervention to determine if it was successful? This should include a discussion of what success might mean in this case

10. Reflection

Discuss what you learned from this case that might shape the work you do in the future. Identify any biases and/or emotional reactions that came up for you in working on this case. How did you manage those reactions?