COUNTY OF MONTEREY
invites applications for the position of:

Public Defender Psychiatric Social Worker II
An Equal Opportunity Employer & a Drug-Free Workplace

SALARY: $5,313.00 - $7,257.00 Monthly

OPENING DATE: 02/14/20

CLOSING DATE: 03/02/20 11:59 PM

POSITION DESCRIPTION:

Application Filing Deadline: March 2, 2020
Exam #: 20/60B21/02JL

Public Defender Psychiatric Social Worker II
Monthly ($5,313 - $7,257)

The Office of the Public Defender provides legal representation to indigent persons charged with crimes in Monterey County, ranging from the simplest misdemeanor to complex capital cases. The guiding principle of the Office is that each client is entitled to the best legally attainable outcome. Our attorneys, investigators, and support staff take great pride in providing a consistently high level of service.

The Office of the Public Defender seeks a Psychiatric Social Worker II. The incumbent will perform duties and assume responsibility for case assignments under the specific direction, instruction and guidance of the defense attorney. This position requires the application of fundamental theories of psychosocial variables to assist in identifying the presence of physical or mental health impairments, substance abuse, family or other social history patterns that may impact behavior and development. The incumbent will also conduct assessments and compile psychosocial histories for submission to courts.

The ability to read, speak, and write in Spanish is highly desirable, but not required.

The Eligible List established by this recruitment may be used to fill current and future vacancies on a regular full-time, part-time, or temporary basis, Countywide.

This classification is part of a flexible series. Incumbents appointed at the lower level of the career series may be promoted up to the higher level of the career series subject to their meeting the employment standards for the higher class and a recommendation for their promotion by the appointing authority in accordance with the Flexible Staffing Program and Guidelines.

EXAMPLES OF DUTIES:

- Conducts client advanced level psychiatric assessment, diagnosis, and clinical interventions for Public Defender clients identifying strengths, needs, and barriers to resources for Public Defender clients and their families.
- Performs initial diagnostic evaluation noting behavioral symptoms, which may indicate organic and/or mental disorders of Public Defender clients to gain psychosocial narratives and insights that highlight mitigating factors contributing to or resulting from criminal justice system involvement.
- Determines and develops appropriate clinical annual treatment and service plans for Public Defender clients.
- Refers and/or provides supportive counseling, crisis intervention, psycho education, and case management services for public defender clients throughout the pendency of legal issues.
- Participates in developing individual treatment plans utilizing a variety of psychotherapeutic, psychosocial and psycho educational modalities that meet the standards set by the Behavioral Health/State Quality Assurance Standard.
- Analyzes behavioral health and other records (school, medical, psychiatric) for collaboration with external forensic experts to conduct evaluations of Public Defender clients.
- Prepares written psychosocial assessments, treatment plans, and/or collections of social science research for submission to the courts; draft reports for court submission; prepare written mitigation and alternative disposition recommendations for court submission.
- Advocate for Public Defender clients across various court and legal settings, criminal and therapeutic courts, diversion courts and petitions, IST and Conservatorship hearings, and psychiatric courts.
May assist in providing clinical supervision to unlicensed interns if the Psychiatric Social Worker has completed the BBS approved Supervisory Training course.

Cultivate relationships with community partners and social service providers to increase access to services.

Collects, coordinates and evaluates additional medical and psychosocial data such as annual treatment plans, behavioral patterns and family relationships of Public Defender clients including the development and implementation of service plans, provide re-entry support to clients prior to and upon release se to their communities; arrange for medical, social service or other treatment needs; and make referrals to community resources.

Analyzes factors which exert an adverse effect upon health problems, treatment, or recovery, or which may contribute to or are responsible for mental illness or affect the potential for rehabilitation. Maintain detailed records and case notes of Public Defender client interactions, progress, causes and challenge ges for continuity of care between holistic defense team members and providers.

Manages assigned caseload; prepare narratives and reports, documents, and correspondence regarding client status, maintain case files, provide oral and written advocacy in criminal proceedings.

Provides consultation and education services.

Performs related duties as assigned.

To view the complete job description visit the Monterey County website:
[http://www.co.monterey.ca.us/government/departments-a-h/human-resources/human-resources/class-specifications](http://www.co.monterey.ca.us/government/departments-a-h/human-resources/human-resources/class-specifications)

THE SUCCESSFUL CANDIDATE

Will have a proven track record demonstrating the following knowledge, skills, and abilities:

Through Knowledge of:

- Current philosophy, principles, and evidence-based practices for services to consumers with serious mental illness or severe emotional disturbance.

Skill and Ability to:

- Provide services utilizing evidence-based practice skills.
- In conjunction with the client and attorney, develop realistic, attainable and measurable service plans and facilitate their attainment.
- Evaluate the degree of community functioning and/or emotional distress of clients.
- Communicate effectively orally and in writing and able to complete work using electronic format.
- Ensure time sensitive documentation submitted with established guidelines.
- Provide consultation and mentor staff on best practices.
- Work collaboratively within a multi-disciplinary team.

Desirable knowledge, skills, and abilities:

- Individual, group and family psychodynamic as they relate to adults or children.
- Psychiatric diagnostic methods and terminology.
- Personality and human development from infancy through adulthood.
- Public Mental Health Policy and Welfare and Institutions Codes that provides guidelines for human and health services systems in the County.
- Community resources available to consumers for linkage.
- Provide treatment to adults, children or adolescents with various mental disabilities ranging from serious mental illness to dysfunctional behavior patterns including victims of sexual and physical abuse.
- Provide consultation and technical assistance to agencies, schools and other organizations.

EXAMPLES OF EXPERIENCE/EDUCATION/TRAINING:

Required Experience/Education/Training:
Possession of a Master’s Degree from an accredited School of Social Work and licensure as a Clinical Social Worker in the State of California issued by the State Board of Behavioral Science Examiners (BBSE).

ADDITIONAL INFORMATION:

Required Conditions of Employment:
- Possess a valid California C driver’s license and a satisfactory driving record.
- Pursuant to the California Welfare and Institutions Code Section 5751.2 (a) possess Licensure as a Clinical Social Worker or Licensure as a Marriage and Family Therapist in the State of California issued by the California Board of Behavioral Science Examiners.
- In accordance with HIPAA, incumbent must have applied for or have a National Provider Identifier (NPI).
- Comply with California licensure requirements as outlined by the California Board of Behavioral Sciences.

Benefits:
Monterey County offers an excellent benefits package. To view the "Unit K – Social Workers" Benefit Summary Sheet, please visit our website. This information is not legally binding, nor does it serve as a contract.

Notes:
Employment is contingent upon acceptable documentation verifying identity and authorization for employment in the U.S.; a list of acceptable documents is available on the USCIS Form I-9. If you are hired into this classification in a temporary position, your rate of
Application and Selection Procedures

Apply On-Line!
Our website: www.co.monterey.ca.us/personnel

Applications may also be obtained from and submitted to:
Monterey County, Human Resources Department
Attn: Jovany Luna, Human Resources Analyst
168 W. Alisal Street, 3rd Floor
Salinas, CA 93901
Email: LunaCorreaJ@co.monterey.ca.us | Phone: (831) 755-5395

To assess applicants’ possession of required qualifications, the examination process may include an oral examination, pre-examination exercises, performance examination, and/or written examination. The competitive examination process includes submittal of required application materials. A complete application package will include:

- A completed County of Monterey Employment Application
- Responses to the Supplemental Questions

Applicants who fail to provide all required materials by the application filing deadline will not be considered. Resumes, cover letters, letters of interest, and other correspondence will not be accepted as a substitute for required application materials. All required application materials will be competitively evaluated. Those applicants that are determined to be the most appropriately qualified will be invited to participate further in the examination process.

EQUAL OPPORTUNITY
Monterey County is a drug-free workplace and an equal opportunity employer. The County seeks candidates who can make contributions in an environment of cultural and ethnic diversity. Monterey County provides reasonable accommodations for the disabled. If you believe you possess a disability that would require test accommodation, please call the Human Resources Analyst at (831) 755-5395.

APPLICATIONS MAY BE FILED ONLINE AT:

moorek@co.monterey.ca.us

Public Defender Psychiatric Social Worker II Supplemental Questionnaire

* 1. The required application materials include responses to the supplemental questions. Applicants who fail to provide all required materials by the given deadline will not be considered. Supplemental questions responses must be numbered and each question must be addressed separately. Resumes, cover letters, letters of interest and other correspondence will not be accepted as a substitute for the required application materials. Supplemental question responses are an integral part of the selection process; failure to respond or provide a complete supplemental question response, or responding “see resume” to a supplemental question, will eliminate you from further consideration.

☐ I have read and understand the supplemental questions instructions.

* 2. NOTE: You are able to make multiple selections on this question. I posses the ability to:

☐ Speak Spanish.
☐ Read Spanish.
☐ Write Spanish.
☐ None of the above.

* 3. Do you possess a Master’s Degree from an accredited school of social work or a Master’s Degree which qualifies for licensure as a Marriage and Family Therapist (LMFT) by the State Board of Behavioral Sciences (BBS)?

☐ Yes ☐ No

* 4. This position requires possession of a current California licensure as a Clinical Social Worker (LCSW) or a Marriage and Family Therapist (LMFT). Please select one of the following options:

☐ I possess current California licensure as a Clinical Social Worker (LCSW).
☐ I possess current California licensure as a Marriage and Family Therapist (LMFT).
☐ I DO NOT possess current California licensure as a Clinical Social Worker (LCSW) or a Marriage and Family Therapist (LMFT).
5. From question #4, please provide your license number and expiration date below. If this does not apply to you, type "N/A".

6. Describe in detail your experience conducting client assessments, preparing psychosocial assessments, and preparing treatment plans for submission to courts or other entities.

7. Describe in detail the number of caseloads you have managed and your ability to maintain detailed records and case notes of client interactions.

* Required Question