

field instructor training program

AGENCY ORIENTATION QUIZ

handout 2a

Instructions

Quiz yourself about the areas you currently discuss during your first meeting with your student or as part of your agency orientation.

On the first day I meet with my student, I talk about...

1. Emergency contact information Yes _____ No _____
2. The agency dress code Yes _____ No _____
3. Reimbursement procedures Yes _____ No _____
4. The clientele the agency serves Yes _____ No _____
5. Types of services provided by the agency Yes _____ No _____
6. What social workers do in the agency Yes _____ No _____
7. How the student should identify him or herself Yes _____ No _____
8. Confidentiality issues Yes _____ No _____
9. Safety precautions Yes _____ No _____
10. Jargon used by the agency Yes _____ No _____
11. Where to find information for making referrals Yes _____ No _____
12. My expectations of the student Yes _____ No _____
13. Times I am available to meet with the student Yes _____ No _____
14. Guidelines regarding assignments and deadlines Yes _____ No _____
15. My vision of the placement experience Yes _____ No _____