**AGENDA**
Expanded Leadership Forum (ELF)
[https://csuchico.zoom.us/j/88373348956?pwd=dXBtMjBMYnZtNmhMS2xBSHFMZDliUT09](https://csuchico.zoom.us/j/88373348956?pwd=dXBtMjBMYnZtNmhMS2xBSHFMZDliUT09)

**October 13, 2020  ●  9:00 – 10:30AM  ●  Zoom**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Speaker(s)</th>
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| 9:00 – 9:20 | Miscellaneous & Announcements  
  - California Student Leadership Conference  
  - Wildcat Rec Opening at 10% Capacity – October 19  
  - CA Student Vote Project Update  
  - FLC Curricular Redesign for Student Achievement  
  - Drive through Flu Clinics  
  - Leave Eligibility and School Openings  
  - Announcements | Deb  
  Deb  
  Ann Schulte  
  McCarthy & Ferrari  
  Deb  
  Brian |
| 9:20 – 9:30 | One-time IRA Fee Reduction | Deb & Jennifer Mays |
| 9:30 – 9:45 | Ethnic Studies Updates (Committee, Draft EO, and FAQs) | Betsy Boyd & Jason Nice |
| 9:45 – 10:00 | Spring 2021 Updates (email on schedule dates) | Grassian, McCarthy, Trethewey, Hassenzahl |
| 10:00 – 10:20 | Course Materials Adoption & Follett Discover  
  Go Virtual Intersession | Kathy Fernandes |
| 10:20 – 10:30 | Q&A or What’s on Your Mind |  |

- **Johnny Nash – I Can See Clearly Now**

**Parking Lot**
- Adelante Grant Update after October 1
- White House EO on Combating Race and Sex Stereotyping (Morris)
- Our AB 1460 plans
- Getting to know Enrollment Management Services & Strategic Planning
- MLIB’s work on an EM data base
Expanded Leadership Forum  
October 13, 2020

California Student Leadership Conference  
• We are co-hosting. Event is a collaboration with CSUs, UCs, and community colleges.  
• Krystle Tonga, Alex McDonald, and our new Physician are presenting in the Wildcat Center.

Wildcat Rec Opening at 10% Capacity – October 19  
• Limited due to Covid situation improving.  
• Using a reservation system for 75 minute slots.

CA Student Vote Project Update  
• Largest percentage of students registered this year.  
• Chico State is in first place in the CSU for number of registered.  
• Registration is only half the battle—voting rates are normally lower.  
• Use Where’s my Ballot.... https://california.ballottrax.net/voter/  
• Everyone can register to vote online through next Monday (otherwise, you can register in person up to November 3).

FLC Curricular Redesign for Student Achievement  
• Ready to launch second cohort to advance student success in ‘majors’ courses.  
• Some funds provided for efforts to redesign the courses in this FLC. Including new degree curriculum design.  
• First cohort continues to meet.  
• There is room for curriculum redesign that considers social equity and racial injustices.  
• McCarthy sent out email message - November 6 is the deadline to apply.

Drive through Flu Clinics  
• Wellness Center offering walk-up and drive through flu clinics.

Leave Eligibility and School Openings  
• Butte County is now in the “moderate” Covid-19 numbers range, allowing us to open up.  
• If in-person classes are offered for students, employees are no longer eligible for FFCRA.  
• FFCRA cannot continue past the reopening of schools—so prior approval through October 31 is no longer valid without a newly submitted form that is “reapproved.”  
• Can employees apply for catastrophic leave if they use up their own personal vacation and sick credits? If so, can others donate to them?

One-time IRA Fee Reduction  
• Not for distribution yet—A determination has been made to approve a one-time reduction in IRA fees from $49 to $20 a semester for fall 2020 and spring 2021). Both CFAC and IRA committees approved. President will send out a message shortly.  
• Student Financial Aid will be putting up FAQs. Students should be directed to Financial Aid since cost of attendance is affected.  
• Funds amounting to approximately $480,000 will still be distributed to units for other uses, in addition to the IRA rolled over funds.
Ethnic Studies Updates (Committee, Draft EO, and FAQs)

- Title 5 and AB 1460: add an Area F (ethnic studies): draft EO: https://drive.google.com/file/d/1k8UFSGzvADKD1OJsG101uigF0nV9-qc/view?usp=sharing
- Currently in a 45-day comment period that provides a small opportunity where the board will change the requirement.
- Formal work group formed that will work with GE changes this year (may become permanent).
- Need feedback on:
  - What programs require waivers in GE or potentially have double count in area D that will be impacted by the removal of 3 units?
- Curriculum meetings will need to be scheduled right after Thanksgiving as we will need to make changes very quickly.

Spring 2021 Updates (email on schedule dates)

- Made great progress on process, marking classes synchronous/asynchronous, etc.
- Spring will look a lot like fall.
- Deadline for spring 2021 schedule build is October 14.
- Lockout not happening since survey not being sent out.

Course Materials Adoption & Follett Discover

- New Follett Discover system will be where faculty enter course materials for spring 2021.
- On class schedule, students can click on option to view what textbooks are required.
- Need to get information entered before students start enrolling on October 26.
- Deadline is October 16. https://csuchico.edu/follettdiscover.com
- Cost of book can be viewed when faculty are selecting textbooks.
- Step-by-step instructions and additional information will be sent out in an email.
- Presentation: https://docs.google.com/presentation/d/1DkpD9nY3Mqi2bNdgEOsGncPFX0v35K_89OfJ0FpkgOo/edit?usp=sharing
- Discover password can be created to be the same as your portal password.

MPP/Executive Searches

- HFA Dean Search is open – internal/campus only.
- Interim AVP for International Education and Global Engagement – internal/campus only.

Go Virtual Intersession

- January session will be for faculty who didn’t attend summer institutes. Info online... https://www.csuchico.edu/tlp/go-virtual/index.shtml

EDXCHICO 2020

- 135 viewers on Chico State Livestream
- Had over 4000 views on the Facebook stream.
- Fabulous virtual event.
- Posted online for continued viewing: https://www.csuchico.edu/vpaa/edxchico/index.shtml
Friday, October 16 – Saturday, October 17
For more information, visit https://cslc.csudh.edu

RISE UP!
CALIFORNIA STUDENT LEADERSHIP CONFERENCE

ALICIA GARZA
Community Organizer and Co-Creator of #BlackLivesMatter

DELLARA GORJIAN
Student Declarant, United States Supreme Court Deferred Action for Childhood Arrivals (DACA) case, Department of Homeland Security v. Regents of the University of California”
2020 Fall Flu Clinics

Flu Clinics
Drive-Thru and Walk-Up
FREE to Students, Faculty, and Staff

Walk-Up
"Call: 530-898-5241 for a walk-up time slot
Where: In front of the BMU by the Wildcat Statue
When: 1:00 - 5:00 p.m.*
- Wednesday, October 14
- Thursday, October 22
Who: Chico State Students, Faculty, and Staff

Drive-Thru
Where: Nettleton Stadium/ Yolo Field Parking Lot
When: 1:00 - 5:00 p.m.
- Wednesday, October 7
- Tuesday, October 20
- Thursday, October 29
Who: Chico State Students, Faculty, and Staff
Dear Department Chairs:

Thank you working diligently to deliver a spring 2021 schedule. We recognize that creating a schedule in any semester is challenging, but in our virtual, COVID-19 context additional challenges undoubtedly arise. Thank you for keeping our students front and center as you build a schedule that responds to their needs as well as the Chancellor's directive for a primarily virtual spring 2021.

Toward that end, we have set the deadline for your spring 2021 schedule build by the close of business on October 14. We have set the deadline for the schedule lock-out for October 21. We do this to ensure that our students can make good decisions as they begin enrolling in courses on October 26. To do so, they need good data about the courses that are available to them, at what times, and in what modality. The more clarity we can provide our students in these uncertain times, the more successful they will be. The Office of the Registrar will send class lists to departments and colleges on October 15 for confirmation that the class schedule correctly reflects delivery mode and time and location when appropriate. And,

Per the Chancellor's Office and our campus protocols, most courses will be offered virtually, either synchronously or asynchronously. The only courses that should be offered "in-person" are those that have already been approved by your Dean with the appropriate social distancing capacity assessment and safety plans having been vetted by Facilities Management and the Emergency Operations Committee. Indeed, the spring 2021 schedule will look a lot like our current schedule in terms of the in-person courses being offered. In other words, the overwhelming majority of our courses will be virtual.

We remind you, and ask you to remind your faculty, that if a course is coded as an asynchronous course, students should not be required to meet at any specific time as this may interfere with courses that are scheduled synchronously. Relatedly, if a course is coded as synchronous course, faculty should meet with students only during the regularly scheduled meeting patterns, although they may to opt to shift some meetings to asynchronous activities, as long as students are made aware of those plans at the outset of the course.

Finally, at our upcoming expanded leadership meeting on Tuesday, October 13, Kathy Fernandes will be reminding us about the importance of having course materials “adopted” in October, in time for students to see what materials will be required and the related costs associated to their particular courses, as well as, provide students and staff time to convert materials into accessible formats, if required. We will also learn about Follet Discover on Tuesday.

Again, thank you for supporting our students through your timely schedule builds. Your campus leadership is valued and appreciated.

Debra S. Larson  
Provost and Vice President for Academic Affairs  

Sandy Parsons