

# AGENDA

## Expanded Leadership Forum (ELF)

March 22, 2022 ● 9:00 – 10:30 AM ● Zoom

<https://csuchico.zoom.us/j/81262410183?pwd=VTRJUHIzQnRYVERFU0JNRnJkMU9lZz09>

Meeting ID: 812 6241 0183

Passcode: 279817

	Surface Pressure (from Encanto) <a href="https://www.youtube.com/watch?v=tQwVKr8rCYw">https://www.youtube.com/watch?v=tQwVKr8rCYw</a>	
9:00 – 9:25	Update/Announcements: <ul style="list-style-type: none"><li>• Early Engagement – April 12</li><li>• Inspire Event – April 6</li><li>• CAB Course Reviews (GE)</li><li>• Strategic Intention for AA</li><li>• FRAS</li><li>• Other</li></ul>	McCarthy / Larson Shepherd Nice Larson Larson All
9:25 – 9:35	Fall 2022 Course Material Adoption Campaign	Lathrop / Machal
9:35 – 9:55	New UCOMM Executive Director Update on Commencement 2022 Plans	Cummins and Rich
9:55 – 10:10	Campus “Unmasking”	Oppy and Grassian
10:10 – 10:20	Winter Session and Summer Highlights	Van Ness
10:20 – 10:30	APSS Check In on Meeting Pattern Process Chg	Aceves and Justus
	A Ukrainian Prayer, John Rutter (1:30 start) <a href="https://www.youtube.com/watch?v=IJI3kVwl2-U">https://www.youtube.com/watch?v=IJI3kVwl2-U</a>	

### Parking Lot

- STEM-NET (So)
- Review/Reconsideration of Policy on Accepting Transfer Credits (Grassian/McCarthy)

## **GE Course Review Proposal (CAB Action Item on April 4)** For March 22 Expanded Leadership Forum<sup>1</sup>

### **Policy**

"At least once every five years, CAB will review all GE courses to ensure EO 1100 subject area compliance, and will review all upper-division GE Pathway and GE Minor courses for thematic coherence. At the time of review, course proponents will provide evidence of how racially just classroom practices, antiracist pedagogies, and the dismantling of anti-Black practices are utilized, with the overall intention of contributing toward a healthy racial campus climate that results in equitable educational experiences for Black students. In keeping with the Academic Senate "Resolution Regarding Equity Gaps of Underrepresented Minority Student Achievement" adopted April 4, 2019, at the time of GE review, course proponents will provide evidence of how equity gaps have been addressed and provide non-instructor specific data, if available, concerning those equity gaps as defined in the resolution. Following review, CAB will recommend retention or removal of courses from GE and/or the GE Minor." (EM 21-023)

### **Implementation and Consultation**

*Summary:* In 2021-22, a CAB subcommittee consisting of students, staff, and faculty met to discuss the review process. This subcommittee included faculty from seven departments and four colleges, officers from the Asian & Pacific Islander Council, Black Faculty and Staff Association, Chicano/Latino Council, and Native American Staff & Faculty Association, as well as representatives from the Associated Students, Office of Faculty Development, Office of Accessible Technology and Services, and Educational Opportunity Program (including PATH Scholars). In Fall 2021, this subcommittee recommended seeking CAB and student feedback on Daniel Soodjinda's (CSU Stanislaus) "Antiracist, inclusive, and culturally sustaining course objectives." Focus groups took place with students in the CCLC, Honors Program, REACH Program, Office of Tribal Relations, and STAR Center. The Chair and Vice Chair of the Black Faculty and Staff Association reviewed the feedback from student focus groups and CAB and recommended the creation and adoption of a faculty self study that utilizes Soodjinda's course objectives (with modifications based on student feedback), and strongly encouraged that faculty be provided with sample self studies and resources. The CAB subcommittee accepted and endorsed this recommendation with procedural changes to ensure faculty participation and privacy. CAB approved the proposal as an Introduction Item on 3/7.

- [Complete Notes from Consultation](#)

### **Proposal for reviews of GE courses every five years**

- [Faculty GE Course Section Self Study for Chairs](#) (draft, incorporating CAB recommendations from 3/7)
- [Chair GE Course Review for CAB](#) (draft, incorporating CAB recommendations from 3/7)

**Feedback?** (email CAB Chair [jnice@csuchico.edu](mailto:jnice@csuchico.edu) by March 25 so that feedback can be shared with subcommittee before the next CAB meeting when the proposal will return as an Action Item<sup>2</sup>)

- Comments/questions about proposal?
- What is the optimal annual deadline for the Faculty Self Study and/or Chair Course Review?
- Would you prefer that CAB review GE courses annually (every five years) by GE Subject Area/Subarea? Or that CAB spread out the review of a Department's GE courses evenly over a five-year period?

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<sup>1</sup> The Expanded Leadership Forum includes the Provost, Vice Provost for Academic Affairs, Executive Director for Budget & Academic Resources, Associate Vice President for Academic Personnel, Chair, Academic Senate, Executive Assistant to the Provost, Chief Executive Officer for Chico State Enterprises, College Deans, Dean of the Library, Dean of Regional & Continuing Education, Dean of Graduate Studies, Dean of Undergraduate Education, Associate Vice President for International Education and Global Engagement, Associate Deans, Department Chairs.

<sup>2</sup> CAB meetings on alternating Mondays are open to the public with agendas published online on preceding Fridays.

## **Chico State's Educational Strategy for the Near Future**

### **Strategic Intention Statement for the Division of Academic Affairs**

**3/7/2022**

Chico State is a residential campus rooted in our sense of place. We are committed to student success through high-quality teaching and learning environments characterized by equity, sustainability and engagement with our region and the world. The changing landscape of higher education, which was accelerated by the pandemic, has invited us to reimagine the future of higher education and our role in preparing graduates. While we remain steadfast in our commitment to our place-based curricula, Academic Affairs will expand our reach by creating innovative new programs and pathways that leverage technology to dismantle geographic and systemic barriers. Doing so will enable us to serve the needs of our 12-county service area, the state, and the nation and professionally, culturally, and economically elevate our students.

## **Proposal to discontinue the requirement to Notify APSS of Meeting Pattern Change approvals**

On February 17, Jennifer Aceves (representing Academic Publications and Scheduling Services, or APSS), proposed to the Academic Scheduling Advisory Committee (ASAC) that APSS should no longer need to receive documentation of deans' approval for meeting pattern changes.

<https://www.csuchico.edu/apss/scheduling/schedule-building/change-meeting-time.shtml>

Currently, once registration has started, the departments are required to obtain dean's approval for meeting pattern changes and then communicate that approval to APSS.

APSS proposes that departments no longer need to include APSS, nor complete a form for our purposes.

This is similar to the class cancellation process that was very similar and was discontinued more than 6 years ago with seemingly no negative effect.

Questions posed to the committee included:

1. Is it important that an unbiased party be included in the process of changing class meeting patterns after registration has begun?
2. Has campus determined that responsibility for maintenance and correction of classes in a term falls to the college dean or designee?

ASAC agreed that the process could terminate at the dean's level. Whether colleges continue to use a form, and/or require documentation of the types of information contained in the process currently, would be at the discretion of each college.

ASAC proposals go to Executive Committee of Academic Senate for consideration. Before submitting to EC for review, ASAC wants to be sure the deans and chairs have been consulted. This is the topic for the March 22 ELF agenda item led by Zach Justus (Chair, ASAC) and Jennifer Aceves (Secretary, ASAC; APSS).

Thank you for your consideration. I am looking forward to a good discussion!

Jennifer Aceves

[apss@csuchico.edu](mailto:apss@csuchico.edu)

## **ELF Meeting Notes**

**March 22, 2022**

### **Early Engagement – April 12**

- Campus half-day event on advancing equity

### **Inspire Event – April 6 from 3:30-5pm.**

- [Virtual event](#) as the Library is being remodeled.
- Honoring last year and this year awardees.
- There is also a poster session in the Library. QR codes will be available to provide details.

### **CAB Course Reviews (GE)**

- Review is every five years and is happening next year.
- Proposal to include anti-racism.
- Jason Nice provided a proposal that was emailed with agenda.
- Tight timeline—there is some concern and further discussion needs to happen with chairs. Holly Nevarez will work on getting topic on Chairs Council agenda.

### **Strategic Intention for AA**

- Larson shared the draft Strategic Intention Statement that is intended to answer the question of where Academic Affairs should be going.
- Will present at Academic Senate before posting on the Division's website.

### **FRAS**

- Finishing up the FRAS award presentations this year.
- Reminder—eight awards; two are for lecturers and include \$2500 and a plaque.
- A couple awards are not getting very many nominations—encourage more submissions.
- Also, need to be sure the nominee matches up with the award criteria.
- Someone pointed out that viewing outstanding teacher nominees actual teaching (observation) used to be part of the process/criteria. Paiva will check with FRAS chair to confirm current process.

### **Fall 2022 Course Material Adoption Campaign [wildcatstore@csuchico.edu](mailto:wildcatstore@csuchico.edu)**

- Lauren Lathrop and Ruxy Machal from Follette/Wildcat Bookstore provided an update on course material submissions. Have only received 5% so far—deadline is April 8.
- Reminder that course materials are required to be posted prior to registration opening so students know the cost of the materials for each course.
- With supply chain issues, it is also vital that the Bookstore knows as early as possible to avoid delivery delays.
- Around 100 students receive funding that requires they purchase their course materials from the Bookstore—which means the materials need to be available.
- Request was made for an email to make it easier for faculty to click and enter their materials. There appeared to be some confusion about the email instructions/links. A follow up email with simpler instructions will go out.
- Chairs are still working on their fall schedule and assigning faculty to the various courses. This is making it more difficult to meet the Bookstore's needs.
- It was noted that when instructors are assigned to classes, materials information that had been submitted is wiped out. This is problematic, especially for engineering. This is news to Machal and she will check into this matter.

### **New UCOMM Executive Director**

- Jeff Rich is the new University Communications Executive Director and was not able to attend due to a conflict.

### **Update on Commencement 2022 Plans**

- <https://www.csuchico.edu/commencement>
- CDPH will shift to “recommended” Covid vaccine verification for indoor events as of April 1.
- We will encourage vaccinations and welcome masks for those who wish to continue wearing them.
- Multicultural grad celebration info and contacts can be found at:  
<https://www.csuchico.edu/diversity/students/multicultural-graduations.shtml>
- Nursing will have two pinning ceremonies, one for the current graduating cohort on Friday May 20th at 1-3 pm and another for those who did not have an in person pinning due to covid, that will be Friday from 5-7 pm.
- Students must apply to graduate and register to participate in commencement. Two separate steps.
- New regalia is available through the Bookstore. Made of recycled plastic and will be used for many years as part of our commitment to sustainability. Campus is NOT enforcing the purchase of these robes—students will be able to purchase from other sources this year. A campaign will be initiated touting the positive aspects of these new robes to increase interest in future commencements. Cost is \$2 more than previous year. Graduates keep cap and tassel and return the gown.
- Are options for students who cannot afford to pay for the gown, cap, and tassel being assisted? How do students know there are options and/or assistance? Could Basic Needs be involved?
- Campus is developing our “commencement look.”
- Diversity is demonstrated by cords, stoles, and decorated caps. This should not be restricted or minimized.
- Faculty go through the Bookstore to rent regalia.
- Tickets for each student are set at eight. They may share tickets they are not using with other students.

### **Campus “Unmasking”**

- Effective March 12, masks were no longer required on campus.
- Health care and transportation are exceptions. Health Center and buses—masks are still required.
- Masks are still welcome. If you are more comfortable in certain environments, please feel free to mask up.
- Asking others to mask up is acceptable, but others are not required to do so—we **cannot** require it.
- If you see someone who is mandating masks, we need to remind them that they cannot require masks.
- The variants are being watched carefully and it is possible we could return to required masking at any point.
- Anyone with serious concerns regarding the campus policy should consult with their dean/manager.
- President made the decision to unmask based on input she received from a variety of advisors. Unions were notified prior to the campus being notified and FAQs were developed before the announcement went out. PMT had been discussing the possibility for weeks prior to the decision being finalized. Timing was questioned.
- All mode of instruction changes should be discussed with the dean.
- Students could be very confused when masks are not required but they are being asked to mask by faculty. They will see it as a requirement. Need to be very clear.
- The masking or unmasking is based on the county’s vaccination status and number of Covid cases. Which means the requirement may change and we need to recognize that.

- The CDC strongly recommends masks where we are making it “optional.” Our message is not aligned. The PMT has carefully examined the various regulatory frameworks and developed our campus guidelines after looking at the different recommendations.
- March 18 News: Enloe is caring for the fewest number of COVID-19 patients (5) since July 2, 2021. Over the past seven months, Butte County has dealt with a third surge of the pandemic. Thanks to the dedication and perseverance of both our caregivers and the community, we have been able to effectively weather this latest storm.  
As such, we are pausing weekly COVID updates. Enloe has been and will continue to be prepared to address additional surges that may come. If cases increase again, we will resume our updates, along with other helpful information. Thank you for doing your part, and please continue safe practices consistent with guidelines from the California Department of Public Health (CDPH):  
<https://covid19.ca.gov/safely-reopening/>

#### **Winter Session and Summer Highlights**

- Van Ness shared data on summer 2021 and winter 2022. Document was emailed to ELF.

#### **APSS Check-in on Meeting Pattern Process Change**

- Aceves and Justus shared a proposal to remove APSS from the meeting pattern change process.
- There were no objections to the discontinuance of the form.