AGENDA
Expanded Leadership Forum (ELF)

April 13  •  9:00 – 10:30 AM  •  Zoom
https://csuchico.zoom.us/j/83444943592?pwd=QVk0Q3FBSlFFNDJc2V2SFpvcThoZz09
Meeting ID: 834 4494 3592
Passcode: 328159

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 – 9:15</td>
<td>Updates</td>
<td>Daniel, Andy, Deb</td>
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<td>• Official WSCUC expectations for fall 2021 and online instruction</td>
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<td>• Update on DUO</td>
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<td>• Other &amp; Announcements for the Good of the Group</td>
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<td>9:15 – 9:30</td>
<td>Commencement Updates and Q&amp;A</td>
<td>Claire Pelley</td>
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<td>9:30 – 9:45</td>
<td>Student Awards, HEERF II and III</td>
<td>Staci Corona</td>
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<td>9:45 – 10:00</td>
<td>Technology Upgrade – Grade Change Process</td>
<td>Mike Allen</td>
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<tr>
<td>10:00 – 10:20</td>
<td>Return to Campus</td>
<td>Dylan Saake, Sheryl Woodward</td>
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<td>10:20 – 10:30</td>
<td>Q &amp; A</td>
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Parking Lot

- Fraud awareness training
- Affirmative Action Plan
- Post-Pandemic University follow-up
- Updates from CSE (Mary)
- Revised F&A proposal (Mary)
ELF Meeting Notes
April 13, 2021

Update on DUO
• Enforcement of Duo for faculty and staff was initiated last week. Went well.
• Today student enforcement begins. Approximately 1000 are student employees—but about 600 self-enrolled previously.
• ITSS will deal with any issues (530-898-4357) or https://www.csuchico.edu/itss/

TWTS Conference Summary
• In 2020, conference was flipped from in-person to virtual in 2 weeks. This year’s conference was even better based on lessons learned in 2020.
• 1,348 attendees—80% were students. Thirteen CSUs and 36 other universities from across the world participated.
• CSU Journal of Sustainability in Climate Change is being built in collaboration with the Chancellor’s Office.

Commencement Updates and Q&A
• Claire Pelley (cpelley@csuchico.edu), Commencement Office, shared the community health and CDC details on why we were able to announce face-to-face commencement opportunities.
• There are about 20 virtual events (about an hour each) still being held.
• For in-person events: 500 or fewer grads at event. Messaging has gone out to students and parents.
• 1900 graduating students already registered for the virtual commencement, they will need to re-register and indicate whether they are attending in-person.
• Social distancing – seated in chairs 6 feet apart and masks required.
• No particular order—just in the order they arrive. Not by department or college. Not sure yet if faculty will or not escort graduates into the stadium.
• Regalia purchase required and mailed to homes. Providing financial assistance towards purchase of regalia has not been discussed.
• Grad cards will have each student’s information and will be read as they cross the stage.
• Providing video moment for each graduate as they enter.
• Reaction has been overwhelmingly positive from students and parents. Except for the “no guests.”
• Announcements regarding volunteers will be out soon. Including faculty marshals and other help.
• Graduate ceremony is a no-touch event. After students return to seats (where hoods will be left), the President will ask graduates to stand and hood themselves.
• Cummins is trying to accommodate faculty attendance-ideas are being discussed.
• December 2019 graduates may attend the May 16 event for 2020 commencement.

FRAS Awards
• FRAS award presentations are happening this week and next.
Other & Announcements for the Good of the Group

- Final forum for police practices and policies today at 2pm (https://www.csuchico.edu/pres/updtask-force.shtml)
- Brian Brazeal received a Fulbright.
- Final three Executive Committee meetings will begin at 2pm with a final meeting addition on May 11 or 18.

Student Awards, HEERF II and III

- The government provided emergency funding to colleges and universities in response to the COVID-19 pandemic. The CARES Act provided the first round of emergency funding, extending Higher Education Emergency Relief Funds (HEERF I) to students and institutions. There has now been HEERF II (received official notification) and III allocations.
- Sherman and Corona provided an update on how the HEERF I funds were allocated.
  - All students who requested aid received some funding ($13.5M).
  - If students are indicating they have not received any funds, please have them check their accounts for direct deposits or snail mail for a check.
- HEERF II funds will cover laptops, tech needs, student tech support in classrooms ($750k), more student aid (>20M), Housing support due to reduced revenue and reimbursements, parking, $1M for ChicoFlex upgrades and modernizing classrooms, Covid-19 testing, IT help for Qualtrics, software/cloud storage – we are not going back to wet signatures, and much more.
- HEERF III (Biden’s stimulus plan) is $28M in student aid, and about $30+M in institution support in addition to being an HSI. Funds are supposedly more flexible (use).
- Want allocation of funds to match up to our strategic plan and goals, to be balanced across the divisions, etc.
- Classroom upgrades have been slow and spaced out. Being able to upgrade our spaces is a great opportunity.

Technology Upgrade – Grade Change Process (Rich Carrillo)

- Our paper grade change process is very labor intensive.
- Shifting to an online process in PeopleSoft in the Faculty Center.
- Fairly simple, straight-forward process.
- No more returned grade change forms because an I converted to an IC.
- Electronic process opens up new options in PeopleSoft.
- Chairs can initiate and approve their own grade change.

Return to Campus https://www.csuchico.edu/hr/covid-19/index.shtml

- Information is provided via Q&As, drop ins, online information, etc.
- Offices should follow their general office schedule and serve students as closely to pre-covid standards as possible.
- Campus buildings will be open beginning June 7 unless they are normally locked. To confirm your buildings “openness,” please check with the Key Shop.
- Hassenzahl suggested a departmental office template for return to campus requests.
- Important to be fair and consistent to all employees—base return on needs of position/office not individual’s situation.
- Chico State has not made a determination regarding requiring vaccinations of our students. We will follow the lead of the Chancellor’s Office.