DATE: August 13, 2018

TO: Faculty Teaching Fall 2020 In-Person Classes

FROM: Academic Affairs Fall 2020 Planning Group

SUBJECT: Fall 2020 In-Person COVID-19 Syllabus Language

In conjunction with Student Affairs, we have developed the following COVID-19 procedure for all fall 2020 in-person classes. If you are teaching in-person in the fall, we ask that you include this language in your syllabus:

**COVID-19 Face Mask Requirement**

In compliance with the [California Department of Public Health](https://www.cdph.ca.gov/) state mandate, Chico State requires that all students, staff, and faculty, wear a face covering in all indoor spaces on campus, including classrooms, labs, studios, and offices, and outside when physical distancing is not possible. Accordingly, all students are required to wear a face mask covering the nose and mouth in order to participate in this course. Failure to comply with this requirement will result in a referral to Student Conduct, Rights, and Responsibilities and disciplinary action being taken against you by the University.

Individuals unable to wear a face covering due to a medical condition should contact the [Accessibility Resource Center](mailto:arcdept@csuchico.edu) by phone at (530) 898-5959 or by email at arcdept@csuchico.edu.

For more information about the state mandate, please visit the [Chico State COVID-19 News & Information](https://www.csuchico.edu/coronavirus/) page.