CITI Training Registration and Course Selection Instructions for Biosafety & Security

1. Visit the CITI Program homepage (<u>https://www.citiprogram.org/login</u>), then click on Log In Through My Organization



2. On the next page, type "California State University, Chico," and click the Continue To SSO Login / Instructions button:

	Organizations listed here use "Single Sign On" (SSO) for CITI Program access.	
	SSO requires a username and password issued by the organization.	
	If your organization is not listed here, it does not use Single Sign On. Click on the "Log In" tab (if you already have a CITI Program account) or the "Register" tab (if you are new to CITI Program and creating an account for the first time).	
To find your organization, enter its name in the box below, then pick from the list of choices provided.		
	California State University, Chico	
	Continue To SSO Login / Instructions	
	See our full list of SSO-enabled organizations	

3. Log in through Chico State SSO:

Login	
Username:	
	Security Notice:
	Remember to close your browser
Password:	
	Need Help?
Forgot Password?	For account support call
Forgot Username?	530-898- <u>HELP</u> (4357)

4. Once you've logged in, click the View Courses button next to "California State University, Chico":

Institutional Cour	ses			
Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to <u>add an affiliation</u> . If you are no longer associated with a listed institution, you may want to <u>remove an affiliation</u> .				
California State University, Chico	View Courses			
Would you like to affiliate with another Institution?	Add Affiliation			
Would you like to remove an existing affiliation?	Remove Affiliation			

5. You will then have the opportunity to update your profile. Once you've updated your profile, navigate to your home page, scroll down to the menu titled Learner Tools for California State University, Chico, and click the "Add a Course" link:



6. On the Select Curriculum page, answer <u>ONLY</u> question 7 (Biosafety/Biosecurity). Check the box that most appropriately describes your role (e.g., PI/Co-PI, student/lab staff, committee member).

Question 7

Biosafety/Biosecurity

Based on your role in the project, please select to enroll in the appropriate Biosafety/Biosecurity course. PI's and Co-PI's should select the "Initial Biosafety Training (PI/Co-PI)" course & Students and Lab Staff should select "Initial Biosafety Training (Students/Lab Staff)

Basic Introduction to Biosafety
Initial Biosafety Training (PI/Co-PI)
Initial Biosafety Training (Students/Lab Staff)
Biosafety Retraining
Animal Biosafety
Shipping and Transport of Regulated Biological Materials
OSHA Bloodborne Pathogens
Select Agents, Biosecurity, and Bioterrorism
Emergency and Incident Response to Biohazard Spills and Releases
Human Gene Transfer
NIH Recombinant DNA Guidelines
Personal Protective Equipment
Institutional Biosafety Committee Member Training
Biosafety Officer Training
Dual Use Research of Concern (DURC)
Nanotechnology
USDA Permits
Hazard Communication

7. Click the Submit button at the bottom of the page. Once you return to your home page, click the Start Now button to begin the course.