PAC MEETING
April 14, 2020

EOC
• Full EOC will meet once a week on Wednesdays, 10:15am for now.
• Sub EOC groups continue to meet more often.

Enloe Face Mask Head Band 3-D Printer Project
• Project is a “go” now that it is organized.
• Folks with 3-D printers at home are printing the headbands for the masks.

GRADING
• EC approved:
  o ABC grades across programs.
  o Option for students to petition for NC for a D.
    ▪ Request will be made to the Registrar, not to the faculty to make it easier. Option provided because a D is a passing grade in some courses vs. D hurting a student’s GPA.
    ▪ Automatic NC for F grades.
    ▪ Provost will not approve any requests to grade outside of these guidelines. Departments cannot opt out.
    ▪ Graduate students are not included in this.
• Announcement will go out today.
• Quite an accomplishment and the leadership Ferrari and Grassian provided during this effective ‘shared governance’ process is much appreciated.

Planning Categories: Fall Instruction, 20-21 Budget (state, enrollment), Long-term
• Projecting a decline in first-time students and we are uncertain of our retention rate for fall.
• B&F instructed to create projections for scenarios on the state contribution to our revenue as: 2.5% cut, 5% cut, and a 10% cut.
• July state budget will cover mandatory costs, but in fall, it is possible some funding may be pulled back.
• We are currently in a hiring chill and have stopped construction projects, which will help to mitigate any cuts.

International Travel Restrictions in Place Indefinitely
• Until the CSU opens it back up, all international travel will be denied
• Make sure faculty/staff have travel approved before they purchase airfare, etc.
• Faculty with sabbaticals that entail travel, can we defer the trip in order to allow them to complete their research? OAPL, Deb, CFA, and AS will work through guidance on sabbaticals in the near future.

AA Building Access / Purpose

These PAC meeting notes are posted online
• Lori updating list to include “purpose: etc. May have to reach out to deans for additional information.

In-Person for Credit Summer Internships (draft is attached)
• Challenges for committing to for-credit internships at this point—do not know when the stay-at-home order will be lifted.
• After deans approve a for-credit internship, Clare and Mike Thorpe will need to vet and provide final approval.
• Must clarify that the internship is directly related to the credit towards the student’s degree.
• Science-Education students must have clinical experience. CME looking into options. Some have found tele-options, but not all.
• Nurses are completing their clinical requirements, can SCED do something similar? Would need to process a procurement contract with appropriate information about trainings, etc.
• Plan for a virtual environment this summer until further notice.
• Questions should be directed to Mike Thorpe.

Summer Institute
• Designed to help faculty to develop new remote instruction or improve existing courses.
• Very fortunate to have Fernandes at Chico State since she did this at the Chancellor’s Office.
• Fall registration begins soon. How do we prioritize classes to convert? High enrollment, low success courses?
• Will be five institute training days: June 22, 24, 29 and July 1 and 8, and an additional 9 work days: June 23, 25, 26, 30 and July 2, 3, 8, 9, and 10.
• Faculty need to know before summer what their fall modality will be when they return.
• Let’s invest in courses that are independent of the person teaching them and high density—significant impact.
• Continue planning do so rapidly. PAC supportive of the format.
  o Fundamental need to get our faculty “tooled” up appropriately.
  o Give faculty a short break and begin earlier than June 22. Provides option to offer it again if we had good outcomes.
• Compensation for faculty?
  o With a possible budget cut, how would we provide additional funding for some faculty while not hiring back others? Cost would be $5000-$6600 per faculty to attend the full 14-day workshop.
  o Framework this year is different—it is a form of faculty development, but it is needed to address a basic necessity a lot of faculty have in this environment.
  o Not about compensation, it’s about resources that are being provided.
  o Provost suggested a $1000 payment per faculty which would allow us to have about 200 faculty participants. Could put it into their professional development accounts.
• Frequency? 14-days?
o Hold one 200-person workshop, record, and share. 14-days may not result in 200 registering—a lot of time.
o Proposal was 5-days of workshop, then 9 “work days.” It can be adjusted and maybe the 9 days could be flexible.
o A lot of faculty may simply need focused workshops on specific topics.
• Maximum enrollment?
o Should be open to as many as possible as many times as possible.
o Need to be strategic on who opts in and which courses we select. High enrollment and low success courses are good options.
• Should we select faculty co-leads?
• Let Grassian/Fernandes know about specific classes and faculty.
o Is FDEV and TLP collaborating on this?
  ▪ FDEV Director position was revised and reposted today in order to refocus FDEV efforts.
• Suggestion to record and shared more broadly as individual segments.
• Final date to announce/launch? Create a timeline—drop dead date would be first of May or close to it (earlier?).

Campus Program
• The Wobble – reconnect students with campus.
• Would be nice to have some Academic Affairs participation. Patrick will share the links.

Graduating in Crisis - Resilience
• Business having webinars with Advancement. Going well. Terence and an alumni presented recently.

Physical Science Building
• Courses have all been shifted back to the old schedule.

RTP 3-4-5th Year Reports
• April 17th reports go to candidates with appropriate 10-day response time before PAFs go to OAPL on April 28th. Yant will be sending out directions later this week.
• Deans need to sign (wet signature) PAF log.
• Grassian lead on 3-5 year reports in consultation with the Provost.

Assessment Information
• Daniel will send to Department Chairs since there is no comprehensive assessment coordinator list.

FASP Update
• Evaluating FPPP sections.
• CFAC revisions to EM discussion. Folds IRA into the EM. Preparing a substitute document and add a section under IRA committee giving them broader scope to address the allocation.
• Grade appeal policy was discussed. Current policy cumbersome.
• Complimentary Unit policy passed FASP.

EPPC Update
• GE Minors have been postponed.
• Proposal from ECC to change (substantial change) the sustainability in manufacturing to Advanced Manufacturing and Robotics.

Public Safety Update
• Semester meetings have been canceled.

Diversity Update
• Moving forward with developing website and it will be launched soon.

Commencement
• Got instructions Friday afternoon—GRAD staff worked all weekend.
• We are officially a ‘go’ on virtual commencement.
• President and Provost will both be on video.

Academic Senate
• Moving forward, but GE Minor was postponed because it was a huge effort and we needed campus participation.
• Chiara will share list of items in the pipeline that are expected to go through before the end of the semester.
• Deans usually participate in the final meeting of the semester to present graduating students. Feedback welcome. Remember, Academic Senate is not conferring the degrees, the President does that.

Textbooks Return
Any book can be turned into any CSU library and they will be returned to the appropriate campus. Do not announce yet---checking on laptops and other technology.

Intent to Enroll
• Only down 2.1% at this time.
• Full withdrawals—158 (over 200 last year at this time).

April Admissions Webinar
Choose Chico canceled—having college level webinars as an alternative virtual delivery.

Digital Signatures
Fernandes created a video that is being shared with HR and Risk Mgmt to determine whether we can use across campus. https://media.csuchico.edu/media/Digital+Signatures/)_9266)qio