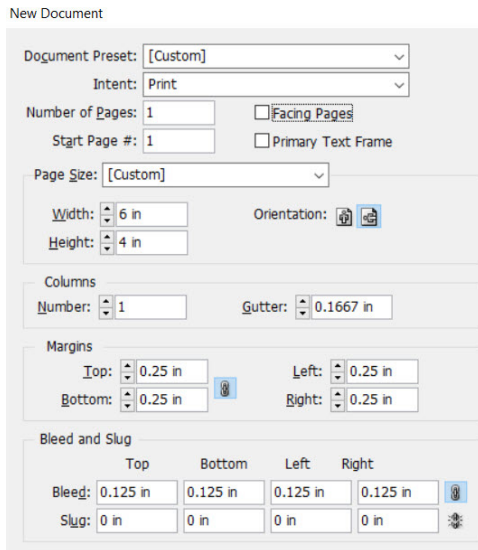


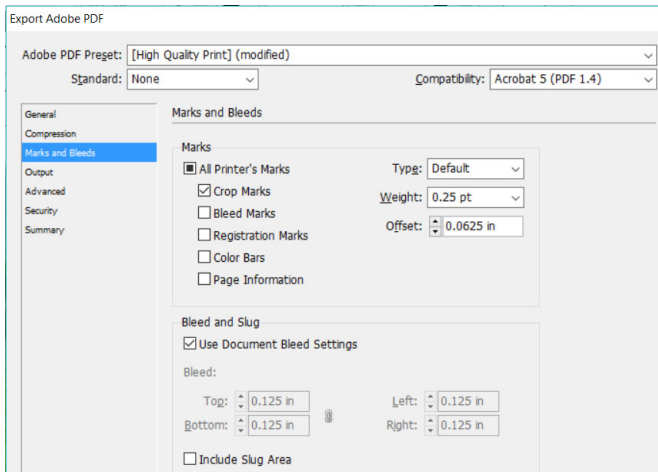
1. Create document the size of the finished piece. Set MARGINS at minimum .25 and Set BLEED to .125 on sides where you want the image to “bleed” off the edge.



2. When placing your images, make sure to drag them out to the bleed line. When creating content, keep anything you DON'T want cut off INSIDE the “live area.”



3. When exporting your pdf, use the following settings so your file includes the bleed allowance and trim marks.



4. Your print-ready pdf will include the bleed allowance and trim marks. This allows us to print as many on a page as we can efficiently fit, and the trim marks ensure they are cut exactly how you want.

