

Technology and Learning Program : Preparing a Presentation

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Table of Contents

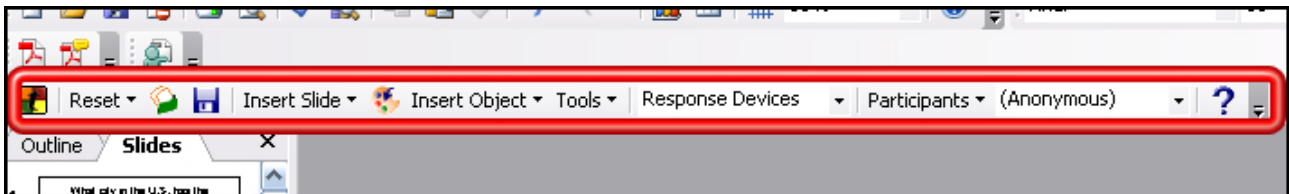
- [Introduction](#)
- [Section 1: Create a new Turning Point Slide](#)
- [Section 2: Enhancing Slides](#)
-

Introduction

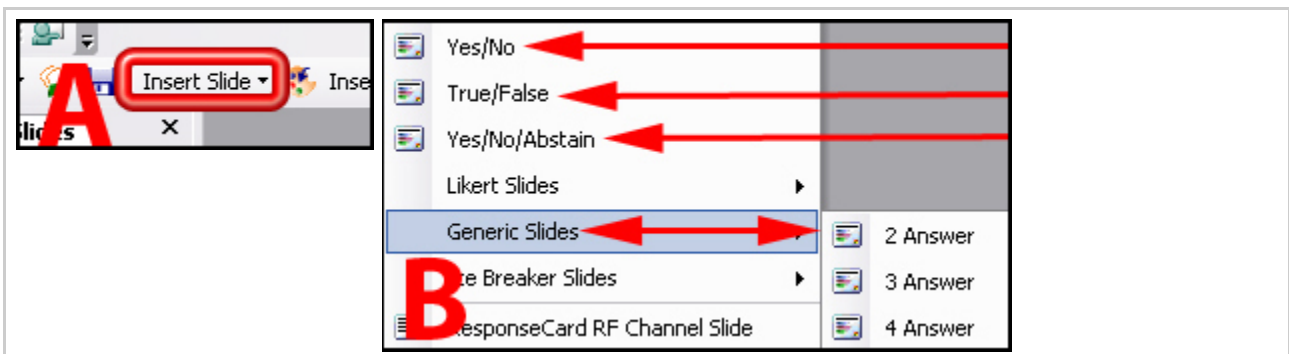
You may add Turning Point slides to PowerPoint presentations to work with clickers. This tutorial shows how to make the four most common Turning Point slide types: Yes/No, True/False, Yes/No/Abstain, & Generic Slides (for multiple choice).

Section 1: Create a new Turning Point Slide

 To begin you must open the Turning Point application. This will launch PowerPoint, but it will be enhanced with the Turning Point toolbar (below). If you open PowerPoint instead of Turning Point, the new toolbar will not appear.



1. Select **Insert Slide** from the Turning Point toolbar **(A)**, and then select one of the four slide types (see above) **(B)**.





2. Enter question text in the title above (A), and enter the available answers in the spaces below (B).

U.S. dollars are green. ← A

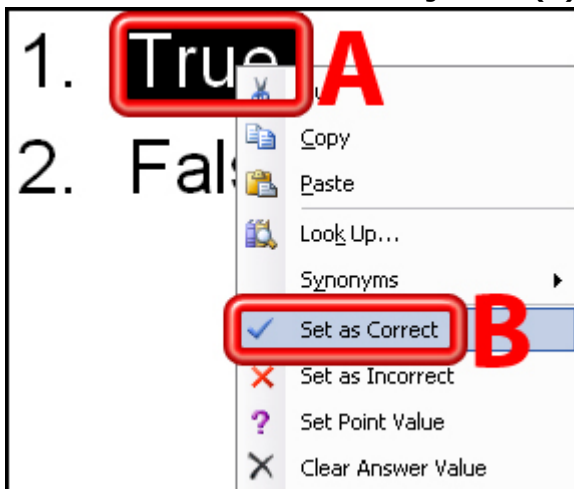
1. True ← **B**

2. False

50%


50%


3. Highlight the text of the correct answer and right click **(A)**. From the pop-up menu, and select **Set as Correct (B)**.



✓ By default, the first answer is chosen as correct until you change it. If you accidentally set more than one correct answer, you can select the answer text and from the right-click menu choose **Set as Incorrect**.

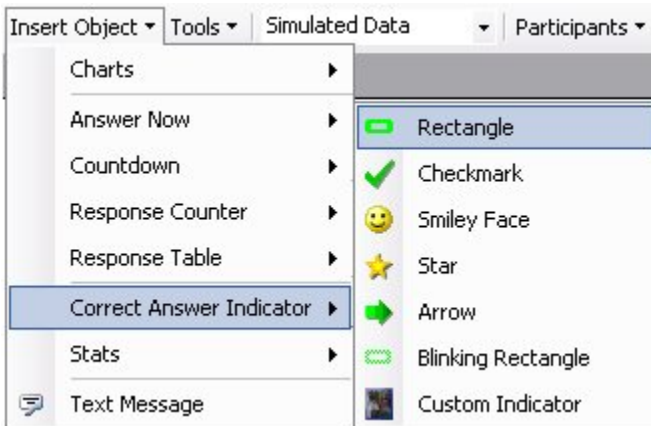
Colors, background images, and other features may be changed in PowerPoint as you would normally.

Section 2: Enhancing Slides

How to Setup a Correct Answer Indicator

A **Correct Answer Indicator** is an image next to the correct answer to indicate it is correct.

1. Select **Insert Object**.
2. Select **Correct Answer Indicator**.
3. Select one of the answers from the menu.



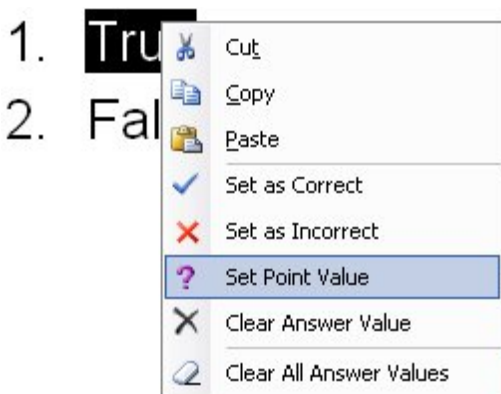
The image indicating the correct answer will appear next to the correct answer(s).

- ✓ 1. True
- 2. False

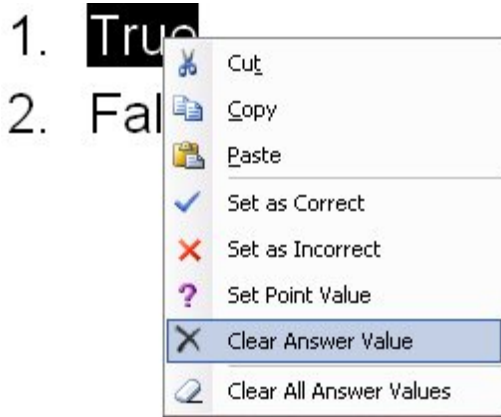
Setup Answer Point Value

This is only for slides that have multiple answers.

1. Select the text of an answer.
2. Right click and select **Set Point Value** from the drop-down list.



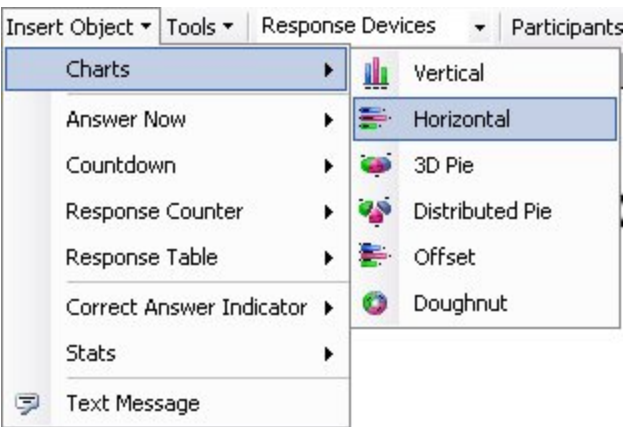
You can select **Clear Answer Value** to unset the point value.



Student Response Charts

Each slide usually includes a chart or graph. These are used to visually represent how your students respond to the questions; useful for instantly gaging how well the students are grasping the material.

1. Select the graph or chart on a slide.
2. From the Turning Point toolbar, select on **Insert Object**.
3. Select **Charts** and then select the type of chart to insert.



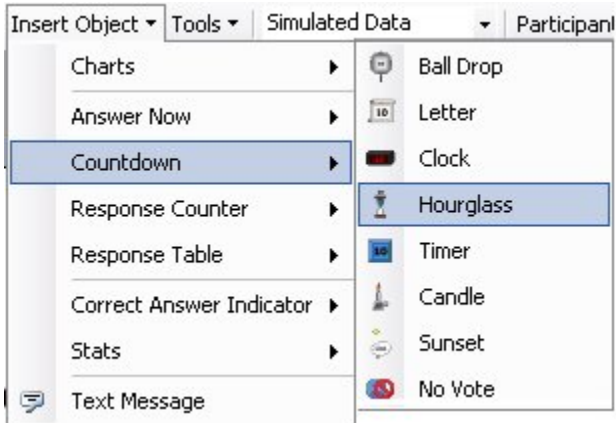
The chart is automatically formatted for the number of answers.

✔ Feel free to move or resize the chart object to another position on the slide if necessary.

Add a Countdown Timer

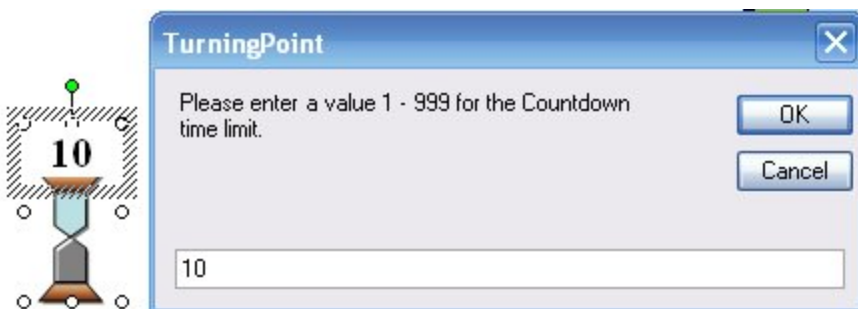
You can use countdown timers to indicate how much time students have to answer a question.

1. Select **Insert Object** from the Turning Point toolbar.
2. Select **Countdown** and then select a type.



Once the countdown timer appears on the slide, you may select it with your mouse and move it to any place on the slide.

3. Select the time to change how long the countdown lasts.



4. Select **OK** when finished.

Remember to **SAVE** your presentation to preserve your work.

Go back to the [Knowledge Base Home](#)

[Best Practices](#) [Current Issues](#) [F.A.Q.s](#) [Tools & Features](#)